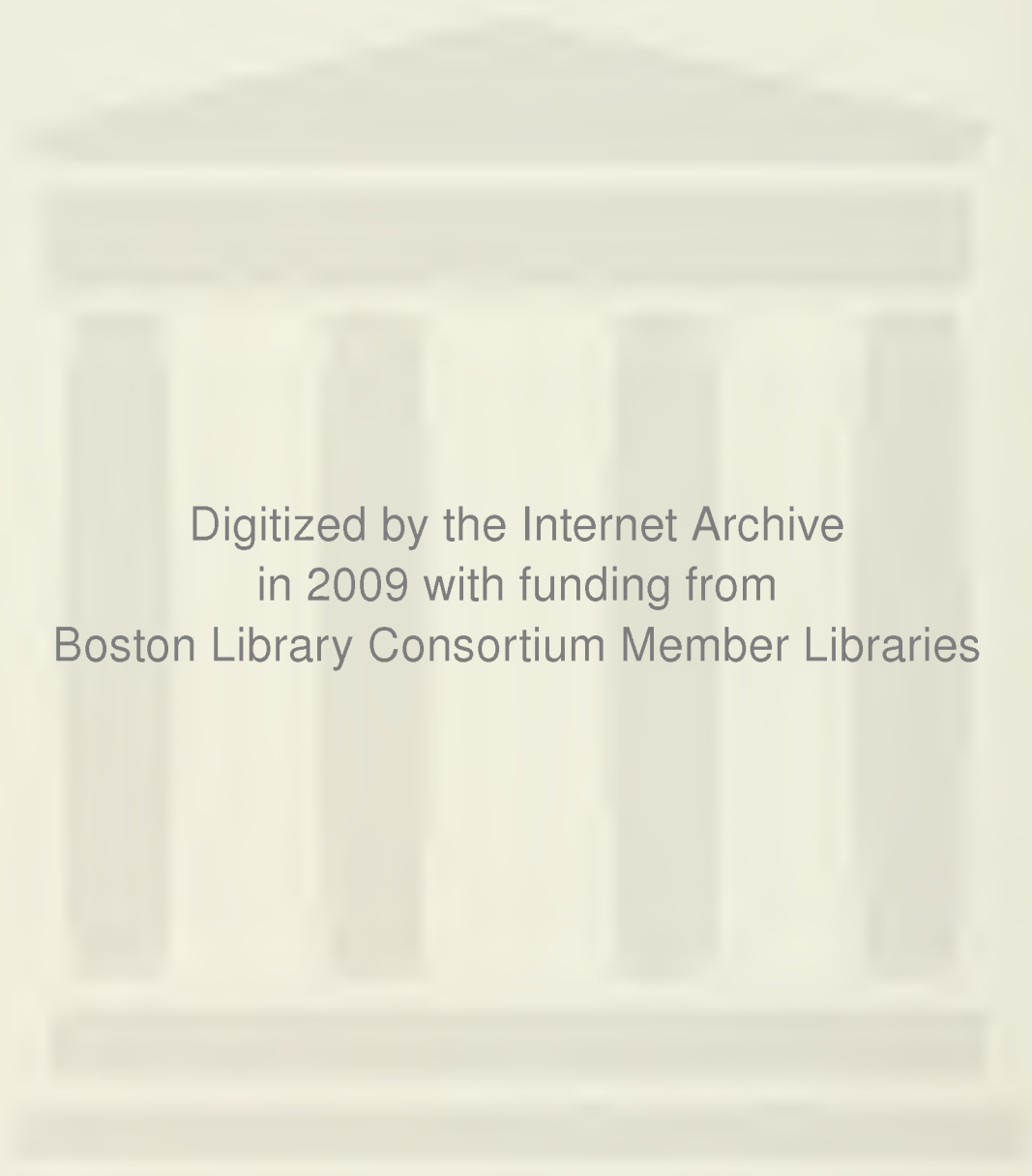


10/1/03  
F  
44  
.C61  
2003

**Annual Report**  
**of**  
**Clarksville, NH**  
**2003**

**School Report**  
**Included**

*Chantal Dione*



Digitized by the Internet Archive  
in 2009 with funding from  
Boston Library Consortium Member Libraries

<http://www.archive.org/details/townofclarksvill2003clar>

206  
2003

# **ANNUAL REPORT**

**FROM THE TOWN OFFICERS  
OF**

**CLARKSVILLE,  
NEW HAMPSHIRE**

**FOR THE YEAR ENDING  
DECEMBER 31, 2003**

**REPORT OF THE  
SCHOOL DIRECTORS INCLUDED**



# **TOWN OF CLARKSVILLE**

## **OFFICE HOURS:**

Monday	1:00 PM	to	5:30 PM
Tuesday	9:00 AM	to	4:00 PM
Wednesday	12:30 PM	to	6:30 PM
Thursday	9:00 AM	to	4:00 PM
Friday	9:00 AM	to	12:00 Noon
Saturday	Closed		
Sunday	Closed		

## **HOLIDAYS CLOSED!!**

**SELECTMEN MEETING: MONDAY EVEINIGS  
6:00 PM TO 7:30 PM**

Office Phone Number: (603) 246-7751

Office Fax Number: (603) 246-3480



# TABLE OF CONTENTS

TOWN OFFICERS	1
DRIVEWAY RULES	2
SELECTMEN REPORT	3
TOWN WARRANT	4
BUDGET	6
TOWN TREASURER'S REVENUE REPORT	8
TOWN EXPENSE SUMMARY	10
TOWN EXPENSE DETAIL	11
TOWN CLERK'S REPORT	18
TAX COLLECTOR'S REPORT	19
TRUSTEE OF TRUST FUNDS	21
TOWN AUDITOR'S REPORT	22
NOTE FROM TOWN CLERK/TAX COLLECTOR	23
BEECHER FALLS FIRE DEPT. REPORT	24
REPORT OF FIRE WARDEN	25
VITAL STATISTICS	26
REPORT OF SCHOOL DIRECTORS	CL







**\* \* \* TOWN OFFICERS 2003 \* \* \***

<u>OFFICE</u>	<u>TERM</u>	<u>OFFICERS</u>	<u>TERM ENDS</u>
Selectmen	3 Years	Stanley W. Bunnell Myra Heath (appointed) Andy A. Buteau Donald E. McKinnon	Resigned 2004* 2005 2006
Town Clerk/ Tax Collector	3 Years	Helene L. Dionne	2004*
Treasurer	1 Year	Patricia L. Banfill	2004*
Auditors	2 Years	Fern I. Owen-Brown Stanley W. LeBlanc	2004* 2005
Moderator	2 Years	Edward M. Sullivan	2004*
Supervisor of Checklist	6 Years	Jean L. Morrison, Chair. Marrion Hannan Anne M. Sullivan (appointed) James S. Walker	2004* resigned 2004* 2006
Road Agent	2 Years	Anthony (Tony) Hartwell, Sr.	2004*
Trustee of Trust Funds	3 Years	Anne M. Sullivan, Chair Mary A. LeBlanc Fern I Owen-Brown	2004* 2005 2006
Cemetery Trustee	3 Years	Stanley W. Bunnell Andy A. Buteau	2004* 2005
School Board Members		*Andy A. Buteau, Susan Chappell Martin Garabedian (resigned) Fern Owen-Brown (appointed)*	

**APPOINTED:**

Ballot Clerks	Edwin R. Schroeder, & Fern Owen-Brown
Custodian	Wilmont M. Carney
Police	Richard Lapoint
Sexton	Stanley W. Bunnell
Fire Warden	Andy A. Buteau
Deputy Wardens	Stanley Bunnell, Serge Dionne, Martin Garabedian, Donald McKinnon, Kendall Wheeler
Issuing Agent	Helene L. Dionne, Pittsburg Trading Post

\* To be elected upon for ensuing year

TOWN OF  
CLARKSVILLE, NH

408 NH RT 145  
Clarksville, NH 03592

Tel: (603) 246-7751  
Fax: (603) 246-3480

November 17, 2003

## RE: REVISED RULES FOR PLOWING OF DRIVEWAYS

Dear Taxpayer:

March 10, 1998 Town Meeting voters passed Warrant Article # 12 to authorize the formation of a committee to establish rules pertaining to the plowing of driveways. The committee consists of the three selectmen, road agent and three Clarksville citizens. The committee has met on November 10, 2003 to vote on the following revised rules in the hopes that this will help eliminate problems regarding snow plowing.

1. **PRIORITY – BUS ROUTE PLOWED BEFORE ANY DRIVEWAYS.**
2. Driveway must have a **12 ft.** gravel road bed with **4 ft.** of plowable area cleared of obstructions such as: **vehicles, trees, limbs, railroad ties, lawn ornaments, shrubs, stakes, etc.**
3. Driveway must have a **level** road base.
4. Driveway must have sufficient and acceptable **turn-around space** within premises. **(Drivers of plows will not back into highways.)**
5. Driveway **must** have sufficient room to push snow back.
6. Plowing of snow **will not** be done with **less than 3 inches** of snowfall, as determined by the Road Agent.
7. Sanding of driveways is at the discretion of the Road Agent and Selectmen.
8. Vehicles parked in a **Town Road or Town Turn Around** – **will be towed at owners expense.**
9. Full time residents will be plowed before seasonal occupants.
10. **VERBAL HARASSMENT WILL NOT BE TOLERATED. DRIVEWAYS WILL NOT BE PLOWED.**

By vote of Town Meeting, March 11, 1985 Warrant Article # 17 states the Town will plow driveways up to 500 feet. Beyond that becomes property owners responsibility. If you have any questions, problems or decide you do not need this service, it is your responsibility as a property owner to contact the Driveway Committee on Monday evenings from 6:30 to 7:30 PM at the above number.

Sincerely,

Andy A. Buteau, Selectmen  
Donald E. McKinnon, Selectmen  
Myra E. Heath, Selectperson  
Anthony D. Hartwell, Road Agent  
Danny Davis, Sr.  
Bertrand Mongeau  
Judith Roche

Bob & Ruth  
 Donald McKinnon  
 Mike & Janet  
 Anthony Di Paolo  
 Danny Davis Sr  
 Richard Morgan  
 Judy Roche

# SELECTMEN'S REPORT

## Year Ending 2003

	<u>Value</u>
Residential -- Land	\$ 8,308,540.00
-- Buildings	\$ 10,996,800.00
Commercial -- Land	\$ 106,300.00
-- Buildings	\$ 407,500.00
Mobile Home -- Land	
-- Buildings	\$ 836,700.00
Land Only -- Current Use Value	\$ 1,452,031.00
Land Conservations Restriction	\$ 15,320.00
Public Utilities -- Land	\$ 512,647.00
 Total Value Before Exemptions	 \$ 22,635,838.00
 Tax Exemption Totals	 \$ 50,000.00

<b>TOTAL TAXABLE VALUE</b>	<b>\$ 22,585,838.00</b>
----------------------------	-------------------------

Municipal	\$ 2.73
County	\$ 4.48
State Education	\$ 4.18
Local Education	\$ 8.95
<b><u>TAX RATE 2003:</u></b>	<b><u>\$ 20.34</u></b>

Siwooganock Bank	
December 31, 2003	\$ 467,847.52

### SCHEDULE OF TOWN PROPERTY 2003

<u>Description</u>	<u>Value</u>
Town Hall Building	\$ 84,800.00
Furniture & Equipment	\$ 17,100.00
Young & Perry Cemeteries	\$ 20,000.00
One Acre Land On Route 145	\$ 11,700.00
 <b>Total Value:</b>	 <b>\$ 133,600.00</b>

# T O W N   W A R R A N T

CLARKSVILLE, NEW HAMPSHIRE

**THE POLLS WILL BE OPEN FROM 12:00 PM to 5:30 PM.**

To the inhabitants of the Town of Clarksville, in the County of Coos, in the State of New Hampshire, **qualified** to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Clarksville on **Tuesday, the 9<sup>th</sup> day of March 2004**, at 12:00 PM to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

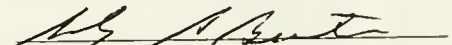
The business meeting shall begin at 7:30 PM in the evening.

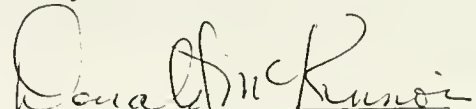
2. To act upon the following articles in the warrant.
3. To see if the Town will vote to renovate stage area to accommodate Selectmen Office and to raise and appropriate the sum of \$1,000.00 for this purpose.
4. To see if the Town will vote to raise and appropriate the sum of \$118,300.00 for **General Government**.
5. To see if the Town will vote to raise and appropriate the sum of \$100,000.00 for **General Road Maintenance (Summer, Winter and General Expenses)**.
6. To see if the Town will vote to raise and appropriate the sum of \$10,500.00 for **Winter Sand and Salt**, with the purchase of said winter sand and salt to be determined by the Selectmen.
7. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for **Resurfacing of Town Roads**.
8. To see if the Town will vote to completely and absolutely discontinue the highway know as **“Rudy Lane”** per request of landowner.
9. To see if the Town will vote to completely and absolutely discontinue the highway known as **“Ricker Road”** per request of landowner.
10. To see if the Town will vote to completely and absolutely discontinue the highway known as **“Furgerson Road”** per request of landowner.

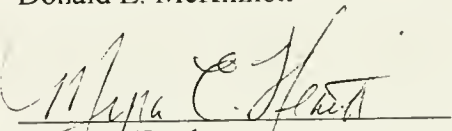
11. To see if the Town will vote to put the Road Agent term back to a **one year term**. Effective March 2006.
12. To see if the Town will vote to designate the Selectmen as agents for the expenditures of the Dead Water Bridge Capital Reserve Fund.
13. To see where the Town would like to have the War Memorial Monument.
14. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this the 17 day of February, Two-Thousand and Four.

Selectmen  
of  
Clarksville

  
Andy A. Buteau

  
Donald E. McKinnon

  
Myra E. Heath



# BUDGET OF THE TOWN OF CLARKSVILLE, NH

Appropriations & Estimates of Revenue for the Ensuing Year January 1, 2004 to December 31, 2004.

PAGE ONE OF TWO

PURPOSE OF APPROPRIATION		WARRANT ARTICLE #	APPROPRIATION PRIOR YEAR 2003	ACTUAL 2003 EXPENSE	APPROPRIATION 2004
<b><u>GENERAL GOVERNMENT:</u></b>					
4130	EXECUTIVE	4	\$45,000.00	\$43,078.84	\$52,000.00
4140	ELECTION, REG., VITAL STAT.	4	\$1,500.00	\$1,031.16	\$2,500.00
4152	REVALUATION OF PROPERTY	4	\$5,000.00	\$6,900.00	\$6,500.00
4153	LEGAL EXPENSE	4	\$1,500.00	\$1,186.97	\$2,000.00
4194	GENERAL GOV'T BUILDINGS	3 & 4	\$25,000.00	\$26,260.90	\$6,000.00
4195	CEMETERIES	4	\$1,200.00	\$1,200.50	\$1,500.00
4196	INSURANCE	4	\$3,000.00	\$2,378.78	\$3,000.00
4197	ADVERTISING & REG. ASSNS.	4	\$1,700.00	\$1,462.75	\$1,700.00
4199	OTHER GENERAL GOVT.	4		\$279.13	
4210	POLICE	4	\$2,200.00	\$2,234.00	\$2,350.00
4215	AMBULANCE	4	\$2,700.00	\$2,646.00	\$2,700.00
4220	FIRE	4	\$2,000.00	\$1,361.71	\$2,000.00
4225	ANIMAL CONTROL	4	\$100.00	\$174.00	\$200.00
4230	PERAMBULATION TWN LINES	4	\$500.00	\$170.71	\$500.00
4299	COMMUNICATIONS	4	\$2,200.00	\$2,158.31	\$2,500.00
4321	PITTSBURG DUMP CLOSURE	4	\$1,100.00	\$363.14	\$1,000.00
4323	PITTSBURG DUMP	4	\$18,000.00	\$16,000.00	\$16,000.00
4324	COUNTY RECYCLING	4	\$1,100.00	\$1,148.00	\$2,800.00
4326	SEWAGE COLLEC. & DISPOSAL	4	\$1,000.00	\$750.00	\$750.00
4415	HEALTH AGENCIES & HOSPITALS	4	\$5,000.00	\$2,800.00	\$3,500.00
4441	DIRECT ASSISTANCE	4	\$4,000.00	\$3,380.00	\$4,000.00
4550	LIBRARY	4	\$400.00	\$400.00	\$400.00
4589	OTHER CULTURE & RECREATION	4		\$1,100.00	\$1,500.00
4902	FURNISHINGS & EQUIPMENT	4	\$2,000.00	\$2,142.48	\$3,000.00
4909	UPDATE TAX MAP	4	\$1,500.00	\$900.00	\$900.00
<b>ARTICLE # 3 &amp; 4 TOTAL:</b>			<b>\$127,700.00</b>	<b>\$121,507.38</b>	<b>\$119,300.00</b>
<b><u>HIGHWAYS AND STREETS</u></b>					
4312	HIGHWAYS & STREETS	5	\$90,000.00	\$109,151.70	\$100,000.00
4313	BRIDGE			\$26,807.00	
4318	RESURFACING OF TWN ROADS	7	\$10,000.00	\$8,358.00	\$10,000.00
4319	WINTER SAND & SALT	6	\$9,000.00	\$7,169.60	\$10,500.00
<b><u>OPERATING TRANSFERS OUT</u></b>					
4915	TO CAPITAL RESERVE FUND				
4916	TO PERPETUAL CARE TRUST FUND				
<b>DEBIT TOTAL:</b>			<b>\$236,700.00</b>	<b>\$272,993.68</b>	<b>\$239,800.00</b>

# BUDGET OF THE TOWN OF CLARKSVILLE, NH

PAGE TWO OF TWO

Appropriations & Estimates of Revenue for the Ensuing Year January 1, 2004 to December 31, 2004.

PURPOSE OF APPROPRIATION		APPROPRIATION PRIOR YEAR 2003	ACTUAL 2003 REVENUE	APPROPRIATION 2004
<b><u>SOURCE OF REVENUE</u></b>				
<b><u>TAXES</u></b>				
3120	LAND USE CHANGE TAXES	\$1,000.00	\$3,726.00	\$1,000.00
3185	TIMBER TAXES	\$10,000.00	\$46,658.71	\$10,000.00
3186	PAYMENT IN LIEU OF TAXES	\$30,000.00	\$46,690.57	\$30,000.00
3190	INTEREST & PENALTIES ON TAXES	\$2,000.00	\$12,497.81	\$2,000.00
	INVENTORY PENALTIES		\$790.00	
3187	EXCAVATION TAX (.02 cents per cu yd)		\$242.20	
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
3220	MOTOR VEHICLE PERMIT FEES	\$50,000.00	\$64,097.00	\$50,000.00
3290	OTHER LICENSES, PERMITS, FEES	\$500.00	\$1,135.00	\$500.00
<b><u>FROM STATE</u></b>				
3351	SHARED REVENUE	\$800.00	\$1,319.00	\$800.00
3352	MEALS & ROOMS TAX	\$2,000.00		\$2,000.00
3353	HIGHWAY BLOCK GRANT	\$15,000.00	\$21,764.58	\$15,000.00
3356	STATE DIV. OF FORESTS & LANDS		\$273.30	
<b><u>CHARGES FOR SERVICES</u></b>				
3401	SALES REVENUE		\$922.50	
3402	VITAL STATISTIC		\$426.00	
<b><u>MISCELLANEOUS REVENUES</u></b>				
3502	INTEREST ON INVESTMENTS	\$3,000.00	\$5,150.51	\$3,000.00
3503	REFUND		\$87.84	
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>				
<b>CREDIT TOTAL:</b>		<b>\$114,300.00</b>	<b>\$205,781.02</b>	<b>\$114,300.00</b>



# Treasurer's Revenue Report

January through December 2003

	Jan - Dec '03
Income	
<b>TAX REVENUE</b>	
<b>PROPERTY TAX</b>	
Property Tax '03	389,706.49
Property Tax '02	253,254.47
<b>Total PROPERTY TAX</b>	642,960.96
<b>3120 · LAND USE CHANGE TAX</b>	
Current Use'03 Change Tax	1,876.00
Current Use'02 Change Tax	1,850.00
<b>Total 3120 · LAND USE CHANGE TAX</b>	3,726.00
<b>3185 · TIMBER TAX</b>	
Yield Tax '03	34,635.87
Yield Tax '02	12,022.84
<b>Total 3185 · TIMBER TAX</b>	46,658.71
<b>3186 · IN LIEU of TAXES</b>	
Murphy Dam	11,200.00
Water Resources	35,490.57
<b>Total 3186 · IN LIEU of TAXES</b>	46,690.57
<b>3187 · Excavation Tax</b>	
'03	242.20
<b>Total 3187 · Excavation Tax</b>	242.20
<b>3188 · TAX INTEREST</b>	
Cur.Use'02 Change Tax Int	127.48
Property Tax '03 Interest	510.41
Property Tax '02 Interest	4,325.90
Yield Tax '02 Interest	749.92
<b>Total 3188 · TAX INTEREST</b>	5,713.71
<b>3189 · Tax Liens</b>	
Redemptions	
Redeem Lien'02	5,462.55
Redeem Lien'01	6,385.33
Redeem Lien'00	13,513.40
<b>Total Redemptions</b>	25,361.28
Tax Lien Fee	1,120.00
<b>Total 3189 · Tax Liens</b>	26,481.28
<b>3190 · Redemptions Int.&amp; Costs</b>	
Redeem'02 Int.&Costs	263.29
Redeem'01 Int.&Costs	1,264.92
Redeem'00 Int.&Costs	4,135.89
<b>Total 3190 · Redemptions Int.&amp; Costs</b>	5,664.10
<b>3191 · Inventory Penalties</b>	
'03	270.00
'02	520.00
<b>Total 3191 · Inventory Penalties</b>	790.00
<b>Total TAX REVENUE</b>	778,927.53
<b>LICENSES, PERMITS &amp; FEES</b>	64,097.00
3220 · Motor Vehicle Permit Fees	
3290 · Other Licenses, Permits, Fees	
Current Use Application Fees	10.00
Dog Kennel License	45.00
Dog Licenses	551.00
Dog Penalties	4.00

# Treasurer's Revenue Report

January through December 2003

	Jan - Dec '03
Filing Fees	7.00
NSF Check Fees	25.00
Pistol Permits	90.00
Title Fees	226.00
UCC Filings	102.00
Total 3290 - Other Licenses,Permits,Fees	1,060.00
Total LICENSES,PERMITS & FEES	65,157.00
3350 - STATE REVENUE	
3351 - Shared Revenue	1,319.00
3353 - Highway Block Grant	21,764.58
3356 - Division of Forests & Lands	273.30
Total 3350 - STATE REVENUE	23,356.88
CHARGES FOR SERVICES	
3401 - SALES REVENUE	
Cemetery Lot Sale	400.00
Perpetual Care Sale	200.00
Culvert Sale	90.00
Property List Sale	23.95
Town Blotter Sale	208.55
Voter Checklist Sale	75.00
Total 3401 - SALES REVENUE	997.50
3402 - VITAL STATISTICS	
Birth Certificate State	24.00
Birth Certificate Town	12.00
Death Cert.State	47.00
Death Cert.Town	25.00
Marriage Cert.State	260.00
Marriage Cert.Town	58.00
Total 3402 - VITAL STATISTICS	426.00
Total CHARGES FOR SERVICES	1,423.50
MISCELLANEOUS REVENUES	
3502 - INVESTMENT INCOME	
Insurance Investment	62.84
Interest Income	
Citizen's Bank	302.65
First Colebrook Bank	43.13
Siwooganock Bank	4,804.73
Total Interest Income	5,150.51
Total 3502 - INVESTMENT INCOME	5,213.35
3509 - REFUND	
Fee Reimbursement	25.00
Total 3509 - REFUND	25.00
Total MISCELLANEOUS REVENUES	5,238.35

*Respectfully Submitted,  
Patricia L. Barbee,  
Treasurer*

874,103.26

## **EXPENSE SUMMARY 2003**

Detail No. 4130	Officers' Salary and Expenses	\$	43,078.84
Detail No. 4140	Elections & Registration Expenses	\$	1,031.16
Detail No. 4152	Re-Evaluation Expense	\$	6,900.00
Detail No. 4153	Legal Expense	\$	1,186.97
Detail No. 4194	General Government Building Expense	\$	26,260.90
Detail No. 4195	Cemeteries Expense	\$	1,200.50
Detail No. 4196	Insurance Expense	\$	2,378.78
Detail No. 4197	Advertising & Regional Association Dues	\$	1,462.75
Detail No. 4210 - 4299	Protection of Person & Property	\$	8,744.73
Detail No. 4321 - 4550	Culture, Health and Sanitation	\$	25,941.14
Detail No. 4902 - 4909	Capital Expenditures	\$	3,042.48
Detail No. 4321	Highways		
	Summer:	\$49,358.54	
	Winter :	\$48,845.84	
	General:	\$10,947.32	
	TOTAL:		\$ 109,151.70
Detail No. 4313	Bridge Expense	\$	26,807.00
Detail No. 4318	Re-Surfacing of Town Road	\$	8,358.00
Detail No. 4319	Winter Sand and Salt	\$	7,169.60
Detail No. 4933	Payments to Other Government Agencies	\$	413,468.90
<b>TOTAL EXPENDITURES 2003:</b>			<b><u>\$ 686,183.45</u></b>

# TOWN EXPENSE DETAIL

For Year Ending December 31, 2003

## DETAIL NO. 4130 OFFICERS' SALARY & EXPENSE

Banfill, Patricia	Treasurer	\$	1,000.00
Bunnell, Stanley	Selectman	\$	800.00
Buteau, Andy	Selectman	\$	1,200.00
Dionne, Helene	Town Clerk/Tax Collector	\$	26,277.78
Heath, Myra E	Selectperson	\$	400.00
LeBlanc, Stanley	Town Auditor	\$	200.00
McKinnon, Donald	Selectman	\$	1,200.00
Owen-Brown, Fern I	Town Auditor	\$	200.00
Sullivan, Anne	Trustee of Trust Fund/Chair.	\$	42.00

<b>subtotal:</b>	<b>\$</b>	<b>31,319.78</b>
------------------	-----------	------------------

AT & T, Telephone	\$	424.74
Banfill, Patricia -- Mileage	\$	277.76
Blossom Shop, The	\$	45.00
Brown-Frizzell Memorial Scholarship Fund--R. Roche	\$	50.00
C P I Printing -- Forms	\$	175.73
Cartographics Associates, Inc.	\$	128.50
Checks Unlimited	\$	178.35
Citizens Bank--Deposit Tickets	\$	21.18
Coos County Registry of Deeds	\$	199.41
Dionne, Andre -- C D Reimbursement	\$	25.00
Dionne, Helene--Mileage & Supply Reimbursements	\$	282.44
EarthLink, Inc.--Internet Service	\$	119.75
Keezer, Kathy -- In Memory of Curtis Keezer	\$	50.00
Lexis Nexis Matthew Bender	\$	46.78
Matthew Bender & Co., Inc.--Revised Stats. & Index	\$	524.40
Mower, Lynda L.-- Town Clerk Spring Workshop	\$	30.00
New Hampshire Municipal Assoc.-- Local Official Handbooks	\$	120.00
NH City & Town Clerks Association/Convention Registration	\$	106.00
New Hampshire, State of -- NH MV & Boat Law Books	\$	24.00
New Hampshire Retirement System	\$	1,324.27
NH Tax Collector's Spring Workshop & One Day Convention	\$	142.50
North Country Council -- Land Use Regulation Book	\$	20.00
Primedia Business--Recreational Blue Book	\$	49.00
Print Graphics of Maine-- 3 Part Tax Bill	\$	502.40
Quill--Office Products	\$	215.88
Reliable-- Office Products	\$	327.73
Stark & Son Machining--Dog Tags	\$	26.50
Stevens Surveying, Inc.-- Town Road NH Archives	\$	260.00
Sun World Printing LLC--Town Reports	\$	850.00
Treasurer, State of NH--Animal Population Control	\$	45.00

## **TOWN EXPENSE DETAIL**

**For Year Ending December 31, 2003**

Treasurer, State of NH -- Current Use Cards	\$ 23.57
Two Rides for Cancer--Memorial Donation-Olson & Hartwell	\$ 100.00
U S A Datanet -- Internet Service & Long Distance	\$ 89.05
U S P S -- Postmaster	\$ 1,321.09
Upper Connecticut Valley Hospital -- In memory of L. Frost	\$ 50.00
Verizon/New Long Distance Carrier & Fax Line	\$ 995.82
Viking-- Office Products	\$ 191.24
Withholding--Citizens Bank	\$ 2,395.97

**subtotal: \$ 11,759.06**

**TOTAL OFFICERS SALARY & EXPENSE \$ 43,078.84**

### **DETATIL NO. 4140**

#### **ELECTIONS & REGISTRATION EXPENSE**

Morrison, Jean L -- Supervisor Checklist	\$ 175.00
New Hampshire Municipal Assoc.-- Moderator Workshop	\$ 20.00
New Hampshire City & Town Clerk Assoc.-- Election Workshop	\$ 75.00
Owen-Brown, Fern I -- Ballot Clerk	\$ 42.00
Schroeder, Edwin--Ballot Clerk	\$ 45.50
Solomons	\$ 69.54
Sullivan, Anne M -- Supervisor Checklist	\$ 49.00
Sullivan, Edward M --Town Moderator	\$ 168.00
Treasurer, State of NH--Vital Records Fee	\$ 331.00
Wilderness Restaurant	\$ 19.44
Withholding--Citizens Bank	\$ 36.68

**TOTAL ELECTIONS & REGISTRATION EXPENSE: \$ 1,031.16**

### **DETAIL NO. 4152**

#### **RE-EVALUATION EXPENSE**

Nyberg, Purvis and Association	\$ 6,900.00
--------------------------------	-------------

**TOTAL RE-EVALUATION EXPENSE: \$6,900.00**

### **DETAIL NO. 4153**

#### **LEGAL EXPENSE**

Gardner Fulton & Waugh P.L.L.C.	\$ 1,186.97
---------------------------------	-------------

**TOTAL LEGAL EXPENSE \$ 1,186.97**

### **DETAIL NO. 4194**

#### **GENERAL GOVERNMENT BUILDING EXPENSE (HALL)**

## **TOWN EXPENSE DETAIL**

**For Year Ending December 31, 2003**

Bolens Septic & Portable Toilets--Pumped Septic	\$	105.00
Buteau, Andy A -- Equipment-Tractor-Septic	\$	500.00
C N Brown--Prepaid Heating Fuel	\$	1,402.80
Carney, Wilmont--Custodian	\$	1,315.50
Carney, Wilmont--Custodian--Reimbursement	\$	17.98
Colebrook Oil, Inc.	\$	335.20
Colebrook Rental LLC 2003 -- T/H Septic	\$	90.00
Columbia Sand and Gravel, Inc.--T/H Septic	\$	2,720.00
Dionne, Andre--Town Hall Lawn Care	\$	259.00
Dionne, Helene--Reimbursements	\$	15.02
Hartwell Jr., Anthony D	\$	114.00
Hartwell Sr., Anthony D -- T/H Septic	\$	5,920.00
Jeffers Jr., Clark E -- T/H Septic	\$	540.00
Jeffers Jr., Clark E -- Reimbursement Hot Top	\$	324.00
MacKinnon Jr., Leo W T/H Septic Design & Installation	\$	2,396.60
N H Dept. of Environmental Ser. Wetlands Bureau T/H Septic	\$	150.00
Normandeau Stone--War Memorial	\$	4,395.00
North Country Plumbing and Heating	\$	148.13
Owen Dairy Farm -- T/H Septic	\$	405.00
P A Hicks & Sons Inc.,	\$	119.75
Public Service of New Hampshire	\$	1,114.13
Quill Corporation		\$12.00
Rancourt, Laurent -- T/H Septic		\$3,655.00
Treasurer, State of NH -- Handicap Signs	\$	52.00
Viking Office Products--T/H Supplies	\$	45.41
Withholding--Citizens Bank	\$	109.38

### **TOTAL GENERAL GOVERNMENT BLDG. EXPENSE:**

**\$ 26,260.90**

### **DETAIL NO. 4195 CEMETERIES EXPENSE**

Bunnell, Stanley--Sexton	\$	217.00
Foskett, Jamison--Cemetery Lawn Mowing	\$	164.50
Hicks, Irving -- Cemetery Lawn Mowing	\$	819.00

### **TOTAL CEMETERIES EXPENSE:**

**\$ 1,200.50**

### **DETAIL NO. 4196 INSURANCE EXPENSE**

NHMA Property-Liability Trust	\$	1,107.38
Primex--Worker's Comp.	\$	1,271.40

### **TOTAL INSURANCE EXPENSE**

**\$ 2,378.78**



## **TOWN EXPENSE DETAIL**

For Year Ending December 31, 2003

### **DETAIL NO. 4197**

#### **ADVERTISING & REGIONAL ASSOCIATION DUES**

Jordan Associates--Advertising FY 2003	\$	495.30
New England Association of City & Town Clerks Dues 2003	\$	20.00
NH Association of Assessing Official Dues 2003	\$	20.00
NH City and Town Clerks' Association Dues 2003	\$	20.00
NH Municipal Association Dues 2003	\$	507.00
NH Tax Collectors' Association Dues 2003	\$	20.00
News and Sentinel	\$	66.00
North Country Council Dues 2003	\$	<u>314.45</u>

#### **TOTAL AD. & REGIONAL ASS. DUES:**

**\$ 1,462.75**

### **DETAIL NO. 4199**

#### **OTHER GENERAL GOVERNMENT**

Kenneth Goodell/Stephen Chamberlain -- Abatement Granted	\$	116.56
Hicks, Leon -- Abatement Granted	\$	81.09
Sargent, William and Lucy -- Returned Overpayment of Taxes	\$	<u>81.48</u>

#### **TOTAL ABATEMENTS AND REFUND:**

**\$ 279.13**

### **DETAIL NO.'S 4210 to 4299**

#### **PROTECTION OF PERSON AND PROPERTY**

Beecher Falls Fire Department	\$	822.50
Bunnell, Stanley -- Deputy Warden	\$	61.10
Buteau, Andy -- Fire Warden	\$	73.20
Colebrook, Town of -- Dispatch	\$	2,158.31
Dionne, Helene--Issuing Agent	\$	20.00
Dionne, Serge -- Deputy Warden	\$	59.10
Garabedian, Martin -- Deputy Warden	\$	52.10
McKinnon, Donald -- Deputy Warden	\$	61.10
Pittsburg, Town of -- Police	\$	1,660.00
Pittsburg, Town of -- Police Cruiser Mileage	\$	574.00
Pittsburg, Town of -- Town Line Perambulation	\$	170.71
Trading Post -- Fire Permits	\$	135.00
Treasurer, State of NH -- Dog Licenses APCP	\$	174.00
Upper Connecticut Valley Hospital Ambulance '03 Appropriation	\$	2,646.00
Wheeler, Kendall -- Deputy Warden	\$	52.10
Withholding--Citizens Bank	\$	<u>25.51</u>

#### **TOTAL PROTECTION OF PERSON & PROPERTY:**

**\$ 8,744.73**

### **DETAIL NO.'S 4321 to 4550**

#### **CULTURE , HEALTH & SANITATION**



## **TOWN EXPENSE DETAIL**

**For Year Ending December 31, 2003**

Colebrook Library (Appropriation)	\$ 400.00
Coos County Recycling Center	\$ 1,148.00
J K Lynch Disposal, Inc. -- Property Clean Up	\$ 780.00
North Country Plumbing and Heating -- Furnance	\$ 2,600.00
Pittsburg, Town of -- Dump Closure	\$ 363.14
Pittsburg, Town of -- Recycling Center--'03 Appropriation	\$ 16,000.00
Pittsburg, Town of -- Sewage Disposal--'03 Appropriation	\$ 750.00
Pittsburg, Tow of -- Clarksville Donation to Summer Recreation	\$ 1,100.00
Tri-Cap Outreach, Inc.--'03 Appropriation	\$ 350.00
UCV Home Health --'03 Appropriation	\$ 1,500.00
UCV Hospital--'03 Appropriation	\$ 850.00
UCV Mental Health Services--'03 Appropriation	\$ 100.00

### **TOTAL CULTURE, HEALTH & SANITATION:**

**\$ 25,941.14**

### **DETAIL NO.'S 4902 to 4909**

#### **CAPITAL EXPENDITURES**

Cartographic -- Tax Map Udpates	\$ 900.00
D T M -- Town Hall Snow Blower	\$ 999.99
Lyndonvill Office Equipment, Inc. -- Photocopier Maintenance	\$ 83.00
Quill Corporation -- Toner	\$ 59.96
Treasurer, State of NH -- Lap Top and File Cabinet	\$ 380.00
Viking Office Products--Computer Desk and Chair	\$ 619.53

### **TOTAL CAPITAL EXPENDITURES:**

**\$ 3,042.48**

### **DETAIL # 4312**

#### **HIGHWAYS & BRIDGES**

#### **SUMMER:**

Boire, Nelson--Boire Transport	\$ 607.50
Buteau, Andy--Tractor Road Side Mowing	\$ 1,005.00
Carney, Wilmont (Labor)	\$ 2,880.00
Corrigan, Dennis E	\$ 1,417.50
Hartwell Jr., Anthony (Labor)	\$ 96.00
Hartwell Sr., Anthony	\$ 36,705.00
Jeffers Jr., Clark E	\$ 2,002.50
MacKinnon Jr., Leo W -- Backhoe	\$ 450.00
Owen's Dairy Farm	\$ 1,935.00
Rancourt, Laurent	\$ 2,070.00
Withholding--Citizens Bank	\$ 190.04

### **TOTAL SUMMER:**

**\$ 49,358.54**

## **TOWN EXPENSE DETAIL**

**For Year Ending December 31, 2003**

### **WINTER:**

Busfield, Scott--Plowing	\$ 1,785.00
Carney, Wilmont (Labor)	\$ 1,588.50
Hartwell Jr., Anthony (Labor)	\$ 166.50
Hartwell Jr., Anthony (Equipment)	\$ 92.50
Hartwell Sr., Anthony	\$ 24,067.00
Hicks, Irving--Plowing	\$ 4,770.00
Hicks, Leon -- Loader - Moved Snow	\$ 200.00
Hodge Jr., Celon G.--Loader--Moved Snow	\$ 6,320.00
Jeffers Jr., Clark E	\$ 1,625.00
MacKinnon Jr., Leo W -- Backhoe	\$ 500.00
Olson, Roy E	\$ 1,620.00
Peet, Burton	\$ 4,020.00
Pittsburg, Town of -- Thawing of Culvert Cedar Stream Rd.	\$ 264.00
Rancourt, Laurent	\$ 1,660.00
Withholding--Citizens Bank	\$ 167.34

**TOTAL WINTER: \$ 48,845.84**

### **GENERAL:**

Brooks Agway--Stakes	\$ 38.85
Buteau, Andy-- Mileage-Rock Rake Teeth	\$ 124.00
Columbia Sand and Gravel, Inc--Culverts	\$ 1,016.00
F R P Services & Co. (America) Inc.--Chloride	\$ 2,900.00
Owen Dairy Farm	\$ 84.00
R. C. Hazelton Co., Inc. -- Rock Rake Teeth	\$ 690.00
Rancourt, Laurent	\$ 5,720.50
Treasurer, State of NH -- Road Signs	\$ 373.97

**TOTAL GENERAL: \$ 10,947.32**

**TOTAL HIGHWAY EXPENSE: \$ 109,151.70**

### **DETAIL # 4313**

#### **BRIDGE EXPENSE:**

H E Bergeron Engineers	\$ 26,495.00
N H Dept. of Enviromental Ser. Wetlands Bureau -- Permits	\$ 312.00

**TOTAL BRIDGE EXPENSE: \$ 26,807.00**

### **DETAIL NO. 4318**

#### **RE-SURFACING OF TOWN ROADS**

Laurent Rancourt	\$ 8,358.00
------------------	-------------

**TOTAL RE-SURFACING OF TOWN ROADS: \$ 8,358.00**

## **TOWN EXPENSE DETAIL**

**For Year Ending December 31, 2003**

### **DETAIL NO. 4319 WINTER SAND & SALT**

North American Salt Co.	\$ 1,254.60
Laurent Rancourt	<u>\$ 5,915.00</u>

<b>TOTAL WINTER SAND &amp; SALT:</b>	<b><u>\$ 7,169.60</u></b>
--------------------------------------	---------------------------

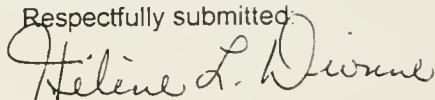
### **DETAIL NO. 4933 PAYMENTS TO OTHER GOVERNMENT AGENCIES**

Clarksville, Town of (Tax Lien Procedure)	\$ 24,815.90
Clarksville School District	\$ 287,205.00
Treasurer, Coos County (County Tax)	<u>\$ 101,448.00</u>

<b>TOTAL PAYMENTS TO OTHER GOVERN'T AGENCIES:</b>	<b><u>\$ 413,468.90</u></b>
---	-----------------------------

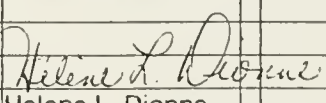
**TOWN CLERK'S REPORT**  
**TOWN OF CLARKSVILLE, NH**  
**YEAR ENDING 2003**

584	Registrations Issued:		\$	64,097.00
78	Dog Licenses Issued:	\$ 551.00		
2	Group Licenses Issued:	\$ 45.00		
		<u>\$ 596.00</u>	\$	596.00
	Dog License Penalties:		\$	4.00
	Vital Statistics:			
		State: \$ 331.00		
		Town: \$ 95.00		
		<u>\$ 426.00</u>	\$	426.00
	Fees:			
		Filing Fees: \$ 7.00		
		Uniform Commercial Codes: \$ 102.00		
		Title Applications: \$ 226.00		
		Sale of Voter Checklist: \$ 75.00		
		<u>\$ 410.00</u>	\$	410.00
	<b>TOTAL COLLECTED AND REMITTED TO TREASURER:</b>		<u>\$</u>	<u><b>65,533.00</b></u>

Respectfully submitted:  
  
Helene L. Dionne  
Clarksville Town Clerk

<b>TAX COLLECTOR'S REPORT</b>		
<b>FOR THE YEAR ENDING DECEMBER 31, 2003</b>		
<b>DEBITS</b>		
<b>UNCOLLECTED TAXES</b>		
BEGINNING OF YEAR	<u>2003</u>	<u>2002</u>
Property Taxes		\$254,326.88
Land Use Change		\$1,850.00
Yield Taxes		\$12,022.84
<b>TAXES COMMITTED 2003</b>		
Property Taxes	\$455,068.41	
Land Use Change Tax	\$1,876.00	
Yield Taxes	\$50,524.67	
Excavation Tax @ \$.02/yd	\$244.50	
<b>OVERPAYMENTS:</b>		
Property Taxes		
N S F Check Fees	\$25.00	
Collected Int. --Late Taxes	\$510.41	\$6,323.30
<b>TOTAL DEBITS:</b>	<b>\$508,248.99</b>	<b>\$274,523.02</b>
<b>CREDITS</b>	<u>2003</u>	<u>2002</u>
<b>REMITTED TO TREASURER:</b>		
Property Taxes	\$389,706.49	\$232,856.70
Land Use Change Tax	\$1,876.00	\$1,850.00
Yield Taxes	\$34,635.87	\$10,728.69
Interest	\$510.41	\$6,323.30
Penalties (Inventory)	\$270.00	\$520.00
Excavation Tax @ \$.02/yd	\$242.20	
Conversion to Lien (Principal Only)		\$21,691.92
N S F Check Fees	\$25.00	
<b>ABATEMENTS MADE:</b>		
Property Taxes	\$998.22	\$552.41
Excavation Tax @ \$.02/yd	\$2.30	
<b>UNCOLLECTED TAXES:</b>		
Property Taxes	\$64,093.70	
Yield Taxes	\$15,888.80	
<b>TOTAL CREDITS:</b>	<b>\$508,248.99</b>	<b>\$274,523.02</b>



TAX COLLECTOR'S REPORT			
FOR THE YEAR ENDING DECEMBER 31, 2003			
<b>DEBITS</b>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Unredeemed Liens / Beg. of Year		\$17,283.64	\$13,513.40
Liens Executed During Year	\$24,815.90		
Interest & Cost Collected (After Lien Execution)	\$263.29	\$1,264.92	\$4,135.89
<b>TOTAL DEBITS:</b>	<b><u>\$25,079.19</u></b>	<b><u>\$18,548.56</u></b>	<b><u>\$17,649.29</u></b>
<b>CREDITS</b>			
<u>REMITTED TO TREASURER:</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>
Redemptions	\$5,462.55	\$6,385.33	\$13,513.40
Interest & Costs Collected (After Lien Execution)	\$263.29	\$1,264.92	\$4,135.89
Abatements of Unredeemed Tax Liens DEEDED to Municipality			
Unredeemed Liens Balance End of Year	\$19,353.35	\$10,898.31	\$0.00
<b>TOTAL CREDITS:</b>	<b><u>\$25,079.19</u></b>	<b><u>\$18,548.56</u></b>	<b><u>\$17,649.29</u></b>
Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? YES			
Respectfully submitted:	 Helene L. Dionne January 21, 2004		

TOWN OF CLARKSVILLE  
REPORT OF TRUST AND CAPITAL RESERVE FUNDS  
AS OF DECEMBER 31, 2003

	Purpose of Fund	Inv	Beginning 12/31/02	Additions	Withdrawals	Interest Income	Ending 12/31/03
<b>Cemetery Care Funds</b>							
Trust Fund	Cemetery Fund		\$ 3,275.78			\$ 81.84	\$ 3,357.62
J. Ruel Gathercole Fund			\$ 485.32			\$ 6.69	\$ 492.01
Sarah Keysar Fund			\$ 1,060.23			\$ 10.29	\$ 1,070.52
Arthur Stewartson Fund			\$ 217.64			\$ 4.12	\$ 221.76
		CD	\$ 5,038.97	\$ -	\$ -	\$ 102.94	\$ 5,141.91
Perpetual Care	Cemetery	SAV	\$ 103.29			\$ 0.81	\$ 104.10
<b>TOTAL CEMETERY FUNDS</b>			<b>\$ 5,142.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103.75</b>	<b>\$ 5,246.01</b>
<b>Trust and Capital Reserve Funds</b>							
Dead Water Bridge	Capital Reserve	CD	\$ 89,761.70	\$ 16,594.89		\$ 1,956.70	\$ 108,313.29
Dead Water Bridge	Capital Reserve	CD	\$ 16,365.08		\$ 16,594.89	\$ 229.81	0
			<b>\$ 106,126.78</b>	<b>\$ 16,594.89</b>	<b>\$ 16,594.89</b>	<b>\$ 2,186.51</b>	<b>\$ 108,313.29</b>
Expendable Trust Tuition	Trust Fund	SAV	\$ 17,323.90	\$ 50,000.00	\$ 67,473.40	\$ 149.50	0
Expendable Trust Tuition	Trust Fund	CD	\$ 10,973.65	\$ 67,473.40		\$ 297.68	\$ 78,744.73
			<b>\$ 28,297.55</b>	<b>\$ 117,473.40</b>	<b>\$ 67,473.40</b>	<b>\$ 447.18</b>	<b>\$ 78,744.73</b>
Highway Emergency Fund	Capital Reserve	CD	\$ 22,586.03			\$ 330.05	\$ 22,916.08
			<b>\$ 22,586.03</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330.05</b>	<b>\$ 22,916.08</b>
Pittsburg Dump Closure	Capital Reserve	CD	\$ 7,034.01	\$ -	\$ -	\$ 103.32	\$ 7,137.33
Re-evaluation	Capital Reserve	CD	\$ 14,385.09	\$ -	\$ -	\$ 313.40	\$ 14,698.49
Town Hall Renovations	Capital Reserve	MM	\$ 921.67		\$ -	\$ 7.21	\$ 928.88
<b>TOTAL CAPITAL RESERVE</b>			<b>\$ 179,351.13</b>	<b>\$ 134,068.29</b>	<b>\$ 84,068.29</b>	<b>\$ 3,387.67</b>	<b>\$ 237,984.81</b>
<b>TOTAL TRUSTEE FUNDS</b>			<b>\$ 184,493.39</b>	<b>\$ 134,068.29</b>	<b>\$ 84,068.29</b>	<b>\$ 3,491.42</b>	<b>\$ 237,984.81</b>

Anne M. Sullivan

Fern Owen-Brown

Mary LeBlanc



TOWN of CLARKSVILLE  
STATE of NEW HAMPSHIRE

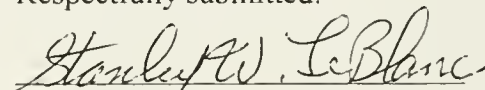
AUDITOR'S CERTIFICATION


February 6, 2004

To: The Town of Clarksville

This is to certify that to the best of our abilities, WE, as auditors for the Town of Clarksville have examined all books and records and found them to be in proper order. We found no discrepancies or irregularities for the period ending December 31, 2003.

Respectfully submitted:

  
Stanley W. LeBlanc

  
Fern I. Owen-Brown  
Town Auditor's  
Clarksville, NH

From the Office  
of  
Hélène L. Dionne  
Town Clerk/Tax Collector

\*\*\*\*\*

Congratulations to all couples who were united in marriage this year and my best wishes to all who had children. **Welcome** to our beautiful little community. I would also like to extend to all of the families in town who have lost loved ones, my deepest and heartfelt sympathy for your loss.

Another year of new and wonderful adventures have come to us, YES in Clarksville, NH. As many of you know since July of 2003 we now process motor vehicle registrations on line. Those of you who have not been to the office to experience this new process I believe you will find it enjoyable. However, please keep in mind that I am working with a computer it is wonderful but sometimes a lot of patience has to be practiced. Thank you to all who have seen and understand.

If you are not registered to vote and would like to vote you can come in on Election Day and register. This is called "same day voter registration". Come in and see the Supervisor's of the Checklist, they will be happy to take your registrations. Please bring proper identification (birth certificate). Polls will open at 12:00 noon and close at 5:30 PM on March 9<sup>th</sup>, 2004. If you want to vote for both the school and town business meeting please come in **before 5:30 PM** to register. If you do not register prior to 5:30 PM you cannot vote on any of the warrant articles.

I also want to mention that this has been a very successful year for dog licensing in Clarksville. Let's continue our efforts in keeping our community safe. **ALL** dogs need to be re-licensed/licensed by **May 31<sup>st</sup>**. Rabies certificates must be valid/up to date and if dogs are neutered or spayed certificates are requested upon licensing. As a dog owner it is **your responsibility to yourself, your pet, and your community to keep everyone SAFE.**  
**Thank you!**

Please be advise that the filing period for the Low and Moderate Income Homeowners Property Tax Relief is scheduled for May 1, 2004 to June 30, 2004. **Forms** will be **available** at the town office **on or after April 15, 2004** or you may contact the Department of Revenue Administration at (603) 271-6000 or visit the website at Revenue.NH.Gov.

**Please be advised that this is filed with the State of NH, Department of Revenue Administration, any questions should be directed to them at the above number or at NH Dept. of Rev. Administration, 45 Chenell Drive, Concord, NH 03301.**

Thank you for another wonderful year and as always it is a pleasure working for you and with you.



## **BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC. REPORT FOR YEAR ENDING 2003**

### **Current members**

Wilman Allen	Bernard Charest	Gordon Frizzell	Richard Bailey
John Charest	Andre Gagnon	Steve Young	Jeff Noyes
Brian Bissonette	Paul Cote	Donald Gagnon	Steve Noyes
Bob Couture	James Gates	Kevin Rice	Ray Bryant
Robert Brousseau	Harland Crawford	Roland Roy	Doug Burns
Vernon Crawford	Bryan Lachance	Guy St. Pierre	
Serge Dionne	Chris Bissonette	Phillip Pariseau	
Keenan Carney	Ben Lemay	Roy McKinnon	
Kevin McKinnon	Michel Pariseau	Tom Keezer	
Gary Richardson	Perry Richardson	Dan Lepine	

The Beecher Falls volunteer fire department answered a total of 211 emergency calls in the fiscal year December 1, 2002 to November 30, 2003. This compared to 135 emergency calls for the previous year in the same time frame. The 211 emergency calls included 73 fire related incidents, 23 rescue calls which includes car accidents, and 115 medical emergencies.

These calls were answered in the following towns and Gores Canaan VT, Norton VT, Averill VT, Hall Stream Rd. in Pittsburg NH, Clarksville NH, West Stewartstown NH, East Hereford Quebec, Saint Venant de-Paquette Quebec, Saint Malo Quebec, Saint Hermenegilde Quebec, and East Clifton Quebec. These areas cover approximately 465 square miles and 4500 permanent residents.

The fire department continues to grow as does the communities that we serve. The last couple of years have presented us with many challenges and the years to come will be no different. The Beecher Falls fire department has and will continue to try to meet these challenges for our communities. Some members of the fire department have been training on how to handle hazardous material situations and to deal with people who may become contaminated with a hazardous product. The fire department has been awarded a fully outfitted hazardous material and decontamination trailer from the Vermont Homeland Security office. This trailer will have items to control a spill and also will have a portable decontamination tent equipped with showers and hot water for decontamination. Other grants have supplied us with new turn out gear and a few breathing apparatus. We have received a thermal imaging camera, which has already proved useful to the department. There are other items that we will be receiving through grant money.

Last year I spoke of our aging apparatus, at the present time we are in the process of specking out a new rescue-pumper. This is a long and expensive process. We have been meeting with truck manufactures on a regular basis and are hoping to finalize a contract by June with delivery probably sometime next spring.

We have also been doing renovations to the fire station. The fire department was awarded a grant to install a generator so that we will always have power at the fire station. The fire department also has enlarged our meeting room which was very small. This will enable us to host more training sessions at the Beecher Falls station and give us more seating for fundraisers. Our kitchen was also enlarged to enable us to do fundraising suppers. The fire department also will have the capability know of feeding people in the event of a prolonged disaster.

As you can see we have been very busy in the past year. The fire department will be hosting an open house later in the year and would like to encourage the town's people to come to our station to meet your firemen and see what is available to your communities.

Steve Young  
Chief Beecher Falls Volunteer Fire Department Inc.

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### ONLY YOU CAN PREVENT WILDLAND FIRES

#### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, unknown)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149



VITAL STATISTIC  
TOWN of CLARKSVILLE  
January 1, 2003 to December 31, 2003

MARRIAGES:

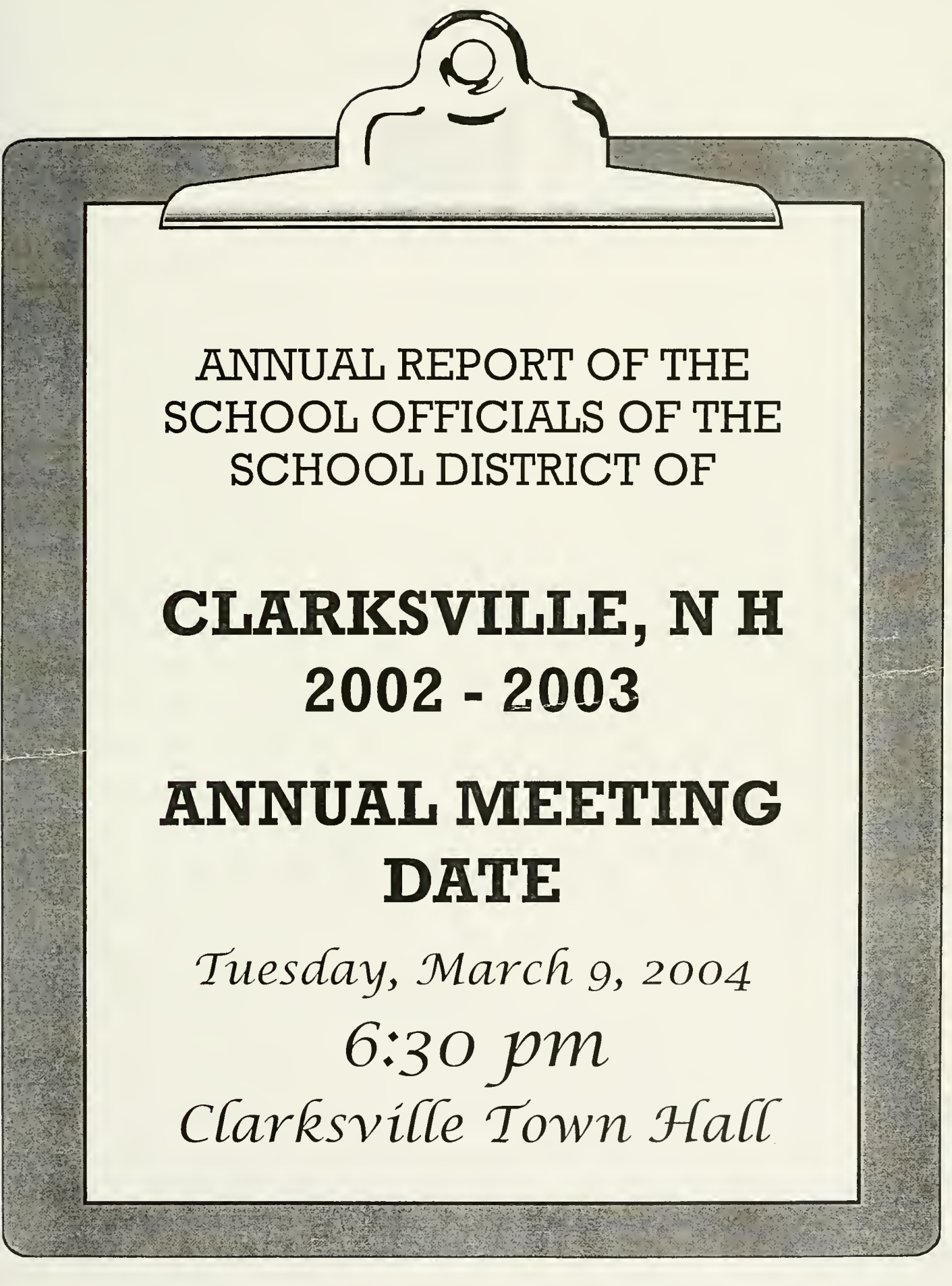
<u>Date of Marriage:</u>	<u>Place of Marriage:</u>	<u>Bride's Name</u>	<u>Residence:</u>	<u>Groom's Name:</u>	<u>Residence:</u>
September 16, 2003	Lancaster, NH	Regina L. Burnham	Clarksville, NH	Andy A. Buteau	Clarksville, NH
November 21, 2003	Northumberland, NH	Donna I. LaBounty	Clarksville, NH	Jason T. Laughton	Clarksville, NH

BIRTHS:

<u>Date of Birth:</u>	<u>Child's Name:</u>	<u>Father's Name:</u>	<u>Mother's Name:</u>	<u>Place of Birth:</u>
May 10, 2003	Brittany Alannah Hicks	Leon Hicks	Carol Belliveau	Lancaster, NH
November 30, 2003	Ramsey John Rancourt	Richard Rancourt	Carrie Rancourt	Lebanon, NH
December 23, 2003	Mabel Emma Buteau	Andy Buteau	Regina Buteau	Lancaster, NH

DEATHS:

<u>Date of Death:</u>	<u>Decedent's Name:</u>	<u>Father's Name:</u>	<u>Mother's Maiden Name:</u>	<u>Place of Death:</u>
March 15, 2003	Curtis C. Keezer	Coleman Keezer	Edith Hall	Clarksville, NH
April 23, 2003	Leonard R. Frost	Leonard Frost	Dorothy Stickney	Colebrook, NH
July 6, 2003	Roy E. Olson	Ernest Olson	Mabel Crafve	Lebanon, NH
October 6, 2003	Raymond G. Roche	Patrick Roche	Rose Delorge	Clarksville, NH
November 6, 2003	Patricia A. Olson	Walter Wilga	Anna Munic	Colebrook, NH



ANNUAL REPORT OF THE  
SCHOOL OFFICIALS OF THE  
SCHOOL DISTRICT OF

**CLARKSVILLE, N H**  
**2002 - 2003**

**ANNUAL MEETING**  
**DATE**

*Tuesday, March 9, 2004*

*6:30 pm*

*Clarksville Town Hall*





# SCHOOL REPORT - TABLE OF CONTENTS

	CL -
List of Officers	1
Warrant	2
Estimated Clarksville Revenue	3 - 4
Clarksville Budget	5 - 7
Auditor's Transmittal & Commentary Letter - S A U #7	8
Independent Auditor's Report - S A U #7	9
S A U #7 Budget - District Share	10
S A U #7 Budget	11 - 14
Annual School District Meeting & Voting Results	15 - 16
Superintendent's Report	17
Coordinator of Special Services' Report	18
Title I Report	19 - 20
Technology Report	21
School Health Program	22 - 23
Financial Report/Balance Sheet	24
Statement of Revenues	25
Detailed Statement of Expenditures	26
Fund Equity / Auditor's Statement	27
Actual Expenditures for Special Ed Programs & Services	28
Transportation	29
Tuition Pupils & Rates	29
S A U #7 Staff Salaries - Clarksville's Share	29



**2002 - 2003**

Report of

**CLARKSVILLE SCHOOL DISTRICT**

**OFFICERS**

**MODERATOR**

*Edward Sullivan*

**CLERK**

*Judith Roche*

**TREASURER**

*Tina Marie Marquis*

**SCHOOL BOARD**

*Susan Chappell, Vice Chairman*

(Resigned)

*Andy Buteau, Chairman*

Term Expires 2004

*Fern Owen-Brown (Appointed)*

Term Expires 2004

**SUPERINTENDENT OF SCHOOLS**

*Robert C. Mills*

**BUSINESS MANAGER**

*Cheryl A. Covill*

**COORDINATOR OF SPECIAL SERVICES**

*Kathleen Letts*

Any person with a physical disability who needs assistance to attend the school district meeting and/or needs assistance while at the school district meeting is to contact school board member Andy Buteau, 538-7750.

# CLARKSVILLE SCHOOL DISTRICT WARRANT

## The State of New Hampshire

To the Inhabitants of the School District in the Town of Clarksville qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said District on Tuesday, the 9<sup>th</sup> day of March, 2004, at 6:30 o'clock in the evening, to act upon the following subjects: (Polls will be open from 12:00 o'clock noon until 5:30 o'clock in the evening)

1. To bring in your ballots for the election of School District Officers to be elected by ballot for the ensuing year(s).
2. To determine the salaries of the School Board and fix the compensation of any other officers or agents of the District.
3. To hear the reports of Agents, Auditors, Committees or Officers chosen and pass any vote relating thereto.
4. To see if the Clarksville School District will vote to extend its membership in the Clarksville--Pittsburg Authorized Regional Enrollment Area Agreement for one additional year, with an expiration date of June 30, 2007. The school board recommends this article. (Majority vote required)
5. To see if the school district will vote to raise and appropriate the sum of Fifty thousand dollars (\$50,000) to be added to the Tuition Expendable Trust Fund and authorize the use of that amount from the year end undesignated fund balance (surplus) available on July 1 of this year. The school board recommends this article. (Majority vote required).
6. To see if the district will vote to raise and appropriate the sum of Four hundred five thousand, six hundred seventy one dollars (\$405,671.00) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations voted in other warrant articles. (#5) The school board recommends this appropriation. (Majority vote required)
7. To transact any other business that may legally come before this meeting.

Given under our hands at said Clarksville, the 12th day of February, 2004

Andy Buteau, Chairman  
Fern Owen-Brown  
Clarksville School Board

A True Copy of Warrant – Attest:  
Andy Buteau, Chairman  
Fern Owen-Brown  
Clarksville School Board

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		698.42	200.00	200.00
1600-1699	Food Service Sales				
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		4.00	0.00	0.00
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid				
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs				
4580	Medicaid Distribution		1,186.70	25.00	25.00
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

sub totals

1,889.12

225.00

225.00



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
	<b>sub totals</b>		1,889.12	225.00	225.00
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-0 for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance	5	0.00	50,000.00	50,000.00
	Fund Balance to Reduce Taxes		1,839.69	61,779.00	40,000.00
	<b>Total Estimated Revenue &amp; Credits</b>		<b>3,728.81</b>	<b>112,004.00</b>	<b>90,225.00</b>

**\*\*BUDGET SUMMARY\*\***

	Current Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 2)	432,550.00	405,671.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	50,000.00	50,000.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	0.00	0.00
TOTAL Appropriations Recommended	482,550.00	455,671.00
Less: Amount of Estimated Revenues & Credits (from above)	112,004.00	90,225.00
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	168,507.00	157,161.00
Estimated Amount of Local Taxes to be Raised For Education	202,039.00	208,285.00

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$\_\_\_\_\_.

Note: The State Education Grant and State Education Tax revenue has not been determined by the state as yet. The projected revenue is a reference only for FY05 as to the effect on taxes if this estimated amount is received.

CLARKSVILLE SCHOOL DISTRICT  
PROPOSED 2004 - 2005 BUDGET

EXPENDITURES	2002 - 2003		2002 - 2003		2003 - 2004		2004 - 2005	
	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	PROPOSED BUDGET	VARIANCE
<b>1100 REGULAR EDUCATION</b>								
561 TUITION IN-STATE	326,172.00	247,177.76			285,257.00		284,413.00	(844.00)
562 TUITION OUT OF STATE	16,700.00	28,300.00			25,800.00		24,750.00	(1,050.00)
<b>Total REGULAR EDUCATION</b>	<b>342,872.00</b>	<b>275,477.76</b>			<b>311,057.00</b>		<b>309,163.00</b>	<b>(1,894.00)</b>
<b>1200 SPECIAL EDUCATION</b>								
323 PUPIL SERVICES	25,929.00	17,304.00			30,226.00		14,378.00	(15,848.00)
562 TUITION OTHER LEA'S OUT OF STATE	2,811.00	2,381.24			1,800.00		3,300.00	1,500.00
569 PRIVATE TUITION	29,340.00	3,850.00			100.00		100.00	0.00
<b>Total SPECIAL EDUCATION</b>	<b>58,080.00</b>	<b>23,535.24</b>			<b>32,126.00</b>		<b>17,778.00</b>	<b>(14,348.00)</b>
<b>1400 OTHER INSTRUCTIONAL SERVICES</b>								
810 DUES AND FEES	0.00	0.00			2,000.00		2,000.00	0.00
<b>Total OTHER INSTRUCTIONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>			<b>2,000.00</b>		<b>2,000.00</b>	<b>0.00</b>
<b>2140 PSYCHOLOGICAL SERVICES</b>								
323 PUPIL SERVICES	3,600.00	3,600.00			3,600.00		3,600.00	0.00
<b>Total PSYCHOLOGICAL SERVICES</b>	<b>3,600.00</b>	<b>3,600.00</b>			<b>3,600.00</b>		<b>3,600.00</b>	<b>0.00</b>
<b>2150 SPEECH PATHOLOGY</b>								
260 WORKERS' COMPENSATION	22.00	25.07			22.00		18.00	(4.00)
323 CONTRACTED SERVICES	3,534.00	9,269.31			13,774.00		7,494.00	(6,280.00)
<b>Total SPEECH PATHOLOGY</b>	<b>3,556.00</b>	<b>9,294.38</b>			<b>13,796.00</b>		<b>7,512.00</b>	<b>(6,284.00)</b>

EXPENDITURES	2002 - 2003		2002 - 2003		2003 - 2004		2004 - 2005		VARIANCE
	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	
<b>2160 OCCUPATIONAL/PHYSICAL THERAPY</b>									
260 WORKERS' COMPENSATION	18.00	20.51	18.00	18.00	18.00	18.00	18.00	18.00	0.00
323 PROFESSIONAL SERVICES	10,371.00	2,312.00	5,753.00	2,999.00	2,999.00	2,999.00	2,999.00	2,999.00	(2,754.00)
<b>Total OCCUPATIONAL/PHYSICAL THERAPY</b>	10,389.00	2,332.51	5,771.00	3,017.00	3,017.00	3,017.00	3,017.00	3,017.00	(2,754.00)
<b>2190 OTHER SUPPORT SERVICES</b>									
323 PUPIL SERVICES	7,598.00	1,371.75	5,027.00	6,403.00	6,403.00	6,403.00	6,403.00	6,403.00	1,376.00
324 STUDENT ASSIST PROG COORD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
580 TRAVEL	122.00	0.00	27.00	28.00	28.00	28.00	28.00	28.00	1.00
810 DUES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total OTHER SUPPORT SERVICES</b>	7,720.00	1,371.75	5,054.00	6,431.00	6,431.00	6,431.00	6,431.00	6,431.00	1,377.00
<b>2310 SCHOOL BOARD SERVICES</b>									
120 SALARIES	1,665.00	1,590.00	1,665.00	1,665.00	1,665.00	1,665.00	1,665.00	1,665.00	0.00
220 FICA TAX	129.00	121.64	129.00	129.00	129.00	129.00	129.00	129.00	0.00
260 WORKERS' COMPENSATION	186.00	211.91	186.00	215.00	215.00	215.00	215.00	215.00	29.00
330 OTHER PROFESSIONAL SERVICES	795.00	700.00	1,095.00	445.00	445.00	445.00	445.00	445.00	(650.00)
520 INSURANCE	775.00	729.00	775.00	775.00	775.00	775.00	775.00	775.00	0.00
540 ADVERTISING	190.00	210.90	190.00	190.00	190.00	190.00	190.00	190.00	0.00
640 BOOKS	0.00	41.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
810 DUES AND FEES	795.00	1,219.84	850.00	1,231.00	1,231.00	1,231.00	1,231.00	1,231.00	381.00
890 OTHER EXPENSES	285.00	82.05	285.00	285.00	285.00	285.00	285.00	285.00	0.00
<b>Total SCHOOL BOARD SERVICES</b>	4,820.00	4,906.64	5,175.00	4,935.00	4,935.00	4,935.00	4,935.00	4,935.00	(240.00)
<b>2321 OFFICE OF SUPERINTENDENT</b>									
310 APPROPRIATION	11,336.00	11,335.65	12,765.00	14,330.00	14,330.00	14,330.00	14,330.00	14,330.00	1,565.00
<b>TOTAL OFFICE OF SUPERINTENDENT</b>	11,336.00	11,335.65	12,765.00	14,330.00	14,330.00	14,330.00	14,330.00	14,330.00	1,565.00

EXPENDITURES	2002 - 2003	2002 - 2003	2003 - 2004	2004 - 2005	VARIANCE
	BUDGET	EXPENDED	BUDGET	PROPOSED BUDGET	
2329 COORD SPECIAL EDUCATION ADMIN					
580 TRAVEL	26.00	0.00	26.00	26.00	0.00
TOTAL COORD SPEC. ED. ADMIN.	26.00	0.00	26.00	26.00	0.00
2721 TRANSPORTATION TO/FROM SCHOOL					
519 OTHER ORGANIZATIONS	31,500.00	31,500.00	34,650.00	36,729.00	2,079.00
TOTAL TRANSPORTATION TO/FROM SCHOOL	31,500.00	31,500.00	34,650.00	36,729.00	2,079.00
2722 SPECIAL EDUCATION PROG TRANSP					
519 OTHER ORGANIZATIONS	1,000.00	4,214.35	6,480.00	100.00	(6,380.00)
580 TRAVEL	6,480.00	3,695.44	0.00	0.00	0.00
Total SPECIAL EDUCATION PROG TRANSP	7,480.00	7,909.79	6,480.00	100.00	(6,380.00)
2729 OTHER TRANSPORTATION					
580 TRAVEL	0.00	0.00	50.00	50.00	0.00
Total OTHER TRANSPORTATION	0.00	0.00	50.00	50.00	0.00
5252 EXPENDABLE TRUST FUND					
930 TRANSFER OF FUNDS	0.00	0.00	50,000.00	50,000.00	0.00
Total EXPENDABLE TRUST FUND	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL APPROPRIATIONS	481,379.00	371,263.72	482,550.00	455,671.00	(26,879.00)

TRANSMITTAL AND COMMENTARY LETTER

To the School Board of  
School Administrative Unit #7:

In planning and performing our audit of the financial statements of the School Administrative Unit #7 for the year ended June 30, 2003, we considered the Unit's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. Our study and evaluation disclosed no material weaknesses.

We extend our thanks to the officials and employees of School Administrative Unit #7 for their assistance during the course of our audit.

It is our opinion that the Superintendent, Business Manager and staff are doing an excellent job administering School Administrative Unit #7.

*Dineen & Crane, PLLC*

September 19, 2003



## INDEPENDENT AUDITORS' REPORT

To the Voters of School Administrative Unit #7:

We have audited the accompanying general purpose financial statements of School Administrative Unit #7 as of June 30, 2003, and for the year then ended. These financial statements are the responsibility of the management of the School Administrative Unit #7. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the financial statements referred to above do not include financial statements of the General Fixed Asset Group of Accounts, which should be included to conform with accounting principles generally accepted in the United States.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation as explained in the above paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of School Administrative Unit #7 at June 30, 2003, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States.

*Dineen & Crane, PLLC*

September 19, 2003

***SCHOOL ADMINISTRATIVE UNIT #7***  
***2004 - 2005 BUDGET***  
***Adopted December 10, 2003***

CATEGORY	TOTAL	COLE	PITTS	STEW	COLU	CLARKS
Special Education Services	33,881.00	47.24%	29.29%	13.38%	6.96%	3.13%
Psychological Services	78,939.00	16,005.38	9,923.74	4,533.28	2,358.12	1,060.48
Other Support Services	55,800.00	37,290.78	23,121.23	10,562.04	5,494.15	2,470.79
Improvement of Instruction	7,000.00	26,359.92	16,343.82	7,466.04	3,883.68	1,746.54
Office of Superintendent	164,504.00	3,306.80	2,050.30	936.60	487.20	219.10
Coordinator of Special Services	123,544.00	77,711.69	48,183.22	22,010.64	11,449.48	5,148.98
Fiscal Services	139,486.00	58,362.19	36,186.04	16,530.19	8,598.66	3,866.93
Plant Services	13,425.00	65,893.19	40,855.45	18,663.23	9,708.23	4,365.91
<b>TOTAL</b>	616,579.00	6,341.97	3,932.18	1,796.27	934.38	420.20
<b>Total Estimated Revenue</b>	616,579.00	291,271.92	180,595.99	82,498.27	42,913.90	19,298.92
<b>TOTAL DISTRICT SHARE</b>	158,756.00	74,996.33	46,499.63	21,241.55	11,049.42	4,969.06
	457,823.00	216,275.59	134,096.35	61,256.72	31,864.48	14,329.86

EXPENDITURES	2002 - 2003		2002 - 2003		2003 - 2004		2004 - 2005	
	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	VARIANCE
<b>1210 SPECIAL EDUCATION PROGRAMS</b>								
110 SALARIES	-	-	28,000.00	-	29,400.00	-	1,400.00	
220 SOCIAL SECURITY TAX	-	-	2,184.00	-	2,293.00	-	109.00	
260 WORKER'S COMPENSATION	-	-	84.00	-	88.00	-	4.00	
323 CONTRACTED SERVICES	2,100.00	-	2,100.00	-	2,100.00	-	-	
<b>TOTAL SPECIAL EDUCATION PROGRAMS</b>	<b>2,100.00</b>	<b>-</b>	<b>32,368.00</b>	<b>-</b>	<b>33,881.00</b>	<b>-</b>	<b>1,513.00</b>	
<b>2140 PSYCHOLOGICAL SERVICES</b>								
110 SALARY	41,600.00	-	41,600.00	-	46,000.00	-	4,400.00	
211 HEALTH INSURANCE	8,665.00	-	12,039.00	-	13,799.00	-	1,760.00	
220 SOCIAL SECURITY CONTRIBUTIONS	3,245.00	-	3,245.00	-	3,588.00	-	343.00	
232 RETIREMENT	1,211.00	-	1,098.00	-	1,214.00	-	116.00	
260 WORKERS' COMPENSATION	207.00	-	125.00	-	138.00	-	13.00	
320 CONTRACTED SERVICE (94-142)	7,000.00	-	7,000.00	-	7,000.00	-	-	
323 CONTRACTED SERVICES	-	36,103.00	-	-	-	-	-	
580 MILEAGE	1,500.00	-	1,750.00	-	1,750.00	-	-	
610 SUPPLIES	1,100.00	-	1,100.00	-	1,100.00	-	-	
641 BOOKS	244.00	-	244.00	-	250.00	-	6.00	
642 SOFTWARE	221.00	-	221.00	-	200.00	-	(21.00)	
643 VIDEOS	225.00	-	225.00	-	-	-	(225.00)	
739 EQUIPMENT	2,485.00	-	-	-	1,000.00	-	1,000.00	
810 DUES & FEES	900.00	-	2,900.00	-	2,900.00	-	-	
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>68,603.00</b>	<b>36,103.00</b>	<b>71,547.00</b>	<b>-</b>	<b>78,939.00</b>	<b>-</b>	<b>7,392.00</b>	
<b>2190 OTHER SUPPORT SERVICES</b>								
890 REFUND (DISTRICT REIMB)	-	7,876.92	-	-	-	-	-	
<b>TOTAL OTHER SUPPORT SERVICES</b>	<b>-</b>	<b>7,876.92</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

EXPENDITURES		2002 - 2003	2002 - 2003	2003 - 2004	2004 - 2005	
		BUDGET	EXPENDED	BUDGET	BUDGET	VARIANCE
2191	STUDENT ASSISTANCE PROGRAM					
320	CONTRACTED SERVICES - GRANTS	37,500.00	-	54,500.00	53,500.00	(1,000.00)
519	PUPIL TRANSPORTATION	-	-	-	-	-
580	TRAVEL	1,000.00	-	1,000.00	1,000.00	-
610	SUPPLIES	-	140.00	-	-	-
810	DUES & FEES	1,300.00	-	1,300.00	1,300.00	-
	TOTAL STUDENT ASSISTANCE PROGRAM	39,800.00	254.95	56,800.00	55,800.00	(1,000.00)
2213	IMPROVEMENT OF INSTRUCTION					
320	COURSE REIMBURSEMENT	16,000.00	-	7,000.00	7,000.00	-
	TOTAL IMPROVEMENT OF INSTRUCTION	16,000.00	-	7,000.00	7,000.00	-
2320	OFFICE OF SUPERINTENDENT					
110	SALARIES	96,864.00	96,767.33	100,638.00	104,020.00	3,382.00
211	HEALTH INSURANCE	15,886.00	15,553.08	16,350.00	18,740.00	2,390.00
220	SOCIAL SECURITY CONTRIBUTIONS	7,555.00	7,437.08	7,850.00	8,114.00	264.00
231	RETIREMENT	4,117.00	3,944.02	5,938.00	6,137.00	199.00
260	WORKERS' COMPENSATION	484.00	329.24	302.00	312.00	10.00
430	REPAIR & MAINTENANCE	3,250.00	2,539.67	3,250.00	3,789.00	539.00
522	LIABILITY INSURANCE	700.00	1,086.96	1,300.00	1,400.00	100.00
531	TELEPHONE	2,400.00	1,875.60	2,760.00	2,100.00	(660.00)
532	POSTAGE	2,200.00	1,723.48	2,200.00	2,100.00	(100.00)
540	ADVERTISING	800.00	950.75	800.00	800.00	-
550	PRINTING	550.00	458.00	650.00	650.00	-
580	TRAVEL	3,110.00	4,104.57	4,010.00	4,010.00	-
610	SUPPLIES	2,800.00	1,832.62	2,800.00	2,000.00	(800.00)
641	BOOKS/PERIODICALS	500.00	353.87	500.00	500.00	-
642	SOFTWARE	-	54.60	50.00	55.00	5.00
733	COMPUTER EQUIPMENT	-	-	-	6,732.00	6,732.00
739	EQUIPMENT	6,555.00	6,534.00	3,000.00	125.00	(2,875.00)
810	DUES & FEES	3,565.00	2,353.17	3,040.00	2,920.00	(120.00)
	TOTAL OFFICE OF SUPERINTENDENT	151,336.00	147,898.04	155,438.00	164,504.00	9,066.00

		2002 - 2003	2002 - 2003	2003 - 2004	2004 - 2005	
EXPENDITURES		BUDGET	EXPENDED	BUDGET	BUDGET	VARIANCE
<b>2332</b>	<b>COORDINATOR OF SPECIAL SERVICES</b>					
110	SALARIES	63,960.00	63,375.56	66,311.00	67,469.00	1,158.00
211	HEALTH INSURANCE	23,396.00	23,667.08	24,077.00	27,598.00	3,521.00
220	SOCIAL SECURITY CONTRIBUTION	4,989.00	4,877.74	5,172.00	5,263.00	91.00
232	RETIREMENT	2,718.00	2,522.09	3,913.00	3,981.00	68.00
260	WORKERS' COMPENSATION	320.00	210.41	199.00	202.00	3.00
430	REPAIR & MAINTENANCE	790.00	977.76	890.00	825.00	(65.00)
520	LIABILITY INSURANCE	700.00	1,086.96	1,300.00	1,400.00	100.00
531	TELEPHONE	1,800.00	1,080.24	1,800.00	1,500.00	(300.00)
534	POSTAGE	600.00	861.44	600.00	850.00	250.00
540	ADVERTISING	250.00	141.00	250.00	250.00	-
550	PRINTING	600.00	-	600.00	800.00	200.00
580	TRAVEL	3,450.00	3,514.78	3,450.00	3,450.00	-
610	SUPPLIES	1,400.00	1,234.55	1,400.00	1,400.00	-
641	BOOKS	500.00	233.29	500.00	500.00	-
642	SOFTWARE	-	54.60	50.00	55.00	5.00
733	COMPUTER EQUIPMENT	-	-	-	6,731.00	6,731.00
734	NEW COMPUTER EQUIPMENT	-	405.95	-	-	-
738	REPLACE COMPUTER EQUIP.	1,200.00	-	-	-	-
739	OTHER EQUIPMENT	1,300.00	139.50	-	-	-
810	DUES & FEES	1,290.00	1,261.46	1,290.00	1,270.00	(20.00)
<b>TOTAL COORDINATOR OF SPECIAL SERVICES</b>		<b>109,263.00</b>	<b>105,644.41</b>	<b>111,802.00</b>	<b>123,544.00</b>	<b>11,742.00</b>
<b>2520</b>	<b>FISCAL SERVICES</b>					
110	SALARIES	72,719.00	72,691.34	76,449.00	79,040.00	2,591.00
120	TREASURER'S SALARY	600.00	600.00	600.00	600.00	-
211	HEALTH INSURANCE	21,807.00	19,757.18	22,443.00	22,147.00	(296.00)
220	SOCIAL SECURITY CONTRIBUTIONS	5,719.00	5,796.90	6,010.00	6,212.00	202.00
231	RETIREMENT	3,091.00	3,172.79	4,510.00	4,663.00	153.00
260	WORKERS' COMPENSATION	366.00	240.66	231.00	239.00	8.00
319	CONTRACTED SERVICES	1,000.00	1,162.00	1,000.00	1,500.00	500.00
430	REPAIR & MAINTENANCE	4,390.00	3,873.60	4,690.00	3,879.00	(811.00)



EXPENDITURES		2002 - 2003	2002 - 2003	2003 - 2004	2004 - 2005	VARIANCE
		BUDGET	EXPENDED	BUDGET	BUDGET	
<b>2520 FISCAL SERVICES CONT'D</b>						
522 LIABILITY INSURANCE		1,090.00	1,559.88	1,540.00	1,740.00	200.00
531 TELEPHONE		2,000.00	1,364.05	2,000.00	1,500.00	(500.00)
534 POSTAGE		1,800.00	1,453.09	1,800.00	1,700.00	(100.00)
540 ADVERTISING		200.00	174.50	200.00	200.00	-
550 PRINTING		800.00	991.94	800.00	900.00	100.00
580 TRAVEL		3,355.00	1,703.39	3,355.00	3,055.00	(300.00)
610 SUPPLIES		3,000.00	3,082.76	3,000.00	3,000.00	-
641 BOOKS		200.00	369.39	200.00	200.00	-
642 SOFTWARE		-	54.60	50.00	55.00	5.00
733 COMPUTER EQUIPMENT		-	-	-	6,731.00	6,731.00
734 NEW COMPUTER EQUIPMENT		-	1,953.75	-	-	-
737 FURNITURE AND FIXTURES		300.00	99.00	-	-	-
738 REPLACEMENT OF COMPUTERS		2,825.00	2,198.00	2,100.00	-	(2,100.00)
739 NEW EQUIPMENT		150.00	254.45	-	-	-
810 DUES & FEES		1,875.00	1,821.65	2,175.00	2,125.00	(50.00)
<b>TOTAL FISCAL SERVICES</b>		<b>127,287.00</b>	<b>124,374.92</b>	<b>133,153.00</b>	<b>139,486.00</b>	<b>6,333.00</b>
<b>2600 PLANT SERVICES</b>						
421 RUBBISH REMOVAL		600.00	420.00	600.00	500.00	(100.00)
430 REPAIR & MAINTENANCE		-	156.50	-	25.00	25.00
441 RENTAL CHARGE		12,000.00	12,000.00	12,000.00	12,000.00	-
521 PROPERTY INSURANCE		250.00	388.20	400.00	500.00	100.00
610 SUPPLIES		400.00	779.70	400.00	400.00	-
<b>TOTAL PLANT SERVICES</b>		<b>13,250.00</b>	<b>13,744.40</b>	<b>13,400.00</b>	<b>13,425.00</b>	<b>25.00</b>
<b>TOTAL EXPENDITURES</b>		<b>527,639.00</b>	<b>435,896.64</b>	<b>581,508.00</b>	<b>616,579.00</b>	<b>35,071.00</b>

# **CLARKSVILLE SCHOOL DISTRICT MINUTES OF THE ANNUAL MEETING MARCH 11, 2003**

The meeting was opened by moderator, Ed Sullivan, at 6:32 pm.

## **ARTICLE #1**

To bring in your ballots for the election of School District Officers to be elected by ballot for the ensuing year(s).

The results of the ballot votes:

### **School Moderator (write-ins)**

Ed Sullivan - 16  
David Hannan - 3  
Michael Dionne - 1  
Kendall Wheeler - 1  
Fern Brown - 1  
Stan LeBlanc – 1  
Francine Foskett - 1  
Andy Buteau - 1  
Leonard Frost - 1

### **School Auditor (write-ins)**

Kathy Keezer – 7  
Marion Hannan - 1  
Glenda LeBlanc – 1  
Linda Chappell - 1  
Fern Brown - 1  
Bert Mongeau - 1  
Stanley LeBlanc - 1  
Mary LeBlanc  
Michael Dionne - 1  
Patricia Banfill - 1

### **School Clerk**

Judith E. Roche – 75

### **School Board**

Susan C. Chappell - 48  
David D. Hannan - 42

### **School Treasurer**

Fern Owen-Brown - 85

## **ARTICLE #2**

A motion was made by Judy Roche and seconded by Louise Chesbrough to accept the salaries of the School Board and compensation of any other officers or agents of the District as printed in the school report. Motion was passed by a hand vote.

## **ARTICLE #3**

Andy Buteau moved that the reports of Agents, Auditors, Committees and Officers chosen be accepted as printed in the school report. It was seconded by Marty Garabedian. Motion passed by a hand vote.

## **ARTICLE #4**

A motion was made by Marty Garabedian to raise and appropriate up to Fifty thousand dollars (\$50,000) of any excess over Thirty thousand dollars (\$30,000) which remains in the July 1, 2003 fund balance for the purpose of adding to the Tuition Expendable Trust Fund. Seconded by Sue Chappell. Motion passed by a hand vote.

# CLARKSVILLE SCHOOL DISTRICT MINUTES OF THE ANNUAL MEETING MARCH 11, 2003

## ARTICLE #5

Marty Garabedian moved to vote to approve the cost items included in the bus contract between the Clarksville School Board and Nugent Motor Company, which call for the following yearly rates:

2003– 2004	34,650.00
2004 - 2005	36,729.00
2005 - 2006	38,932.00

and further to raise and appropriate the sum of Thirty four thousand, six hundred & fifty dollars (\$34,650.00) for the 2003 – 2004 fiscal year. Seconded by Sue Chappell. Motion passed by a hand vote.

## ARTICLE #6

Sue Chappell made a motion, seconded by Fern Brown, to see if the district will vote to authorize the school board to contract for annual audits with independent public accountants from outside the district and eliminate the positions of local in-district auditors. There was some brief discussion. Motion was opposed by a hand vote.

## ARTICLE #7

Andy Buteau made a motion to raise and appropriate the sum of Three hundred ninety-seven thousand, nine hundred dollars (\$397,900.00) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations voted in other warrant articles 4 & 5. Donald McKinnon seconded the motion. There was some brief discussion. The motion passed by a hand vote.

## ARTICLE #5

As there was no other business, Marion Hannan made a motion to adjourn. Marty Garabedian seconded and the meeting was over, as everyone was in favor.

Respectfully submitted,

Judith E. Roche  
School District Clerk

# **SUPERINTENDENT'S REPORT CLARKSVILLE**

Last year in this space I mentioned the uncertainty of school funding because the distribution of state adequacy aid had not been set. A year later we are in the same situation, as the legislature debates the merits of different plans for determining the distribution of state education adequacy funds. It is unlikely that we will know by the annual meeting the amount each district will receive. In your budget under revenue, the state education grant is only an estimate of what we think the grant will be. We have tried to make a conservative estimate so that we do not give an inflated impression of the revenue side of the budget.

While the revenue is always an estimate, there are some components of it that should be set by the time the budget is voted on in March. The state adequacy aid should not be an unknown at this point. I hope that the legislature can settle on a distribution formula that will at least be acceptable to most school districts and which can provide us with some consistency in funding. The distribution should target the districts with the greater financial need, with ability to pay based on per capita income as well as equalized valuation. However, if the amount to be distributed continues to be reduced, we can all plan on receiving less.

There is an article in the School District Warrant addressing the AREA Agreement with Pittsburg. There have arisen some issues regarding the continuation of the agreement, and there was considerable discussion at the School District Budget Hearing. The agreement currently is set to expire on June 30, 2006. The warrant article will propose to extend the agreement for an additional year, until June 30, 2007. This proposal is to provide time next year to discuss the issues and to get input. The reason for the extension is because the decision to continue or terminate an AREA Agreement must be made two years before it is to expire. I recommend the agreement be extended because the time is needed to make an informed decision. I realize that there are various opinions on where the Clarksville students should attend school, but the AREA Agreement with Pittsburg is financially in the best interest of Clarksville.

This year, the Pittsburg School had a few staff changes, with Dan Shallow becoming the Principal, and Emily Dorman and Jeremy Brown joining the teaching staff. Pittsburg has had some good additions to the school staff in the last two years and they are helping to take the school in a positive direction.

Respectfully submitted,

Robert C. Mills  
Superintendent of Schools

## **Special Education Report School Year Ending June 30, 2003**

Special services faculty and staff continue to respond to the challenge of educating students identified as educationally disabled. Changes in federal and state laws and regulations regarding appropriate procedures and practices occur rapidly and school personnel are required to keep current. To facilitate this process and provide documentation of SAU #7's conformance, a Department of Education, Bureau of Special Education Compliance Review was held in December 2002. Team members consisting of special education professionals visited each SAU #7 school for case study reviews and to meet with local teachers, administrators, parents and related services staff. Preliminary findings were quite positive; indicating the course that Special Education is taking at SAU #7 meets with Department of Education approval. The final report was received April 2003 and provided valuable feedback of interest to school personnel.

An integral component of the Compliance Review process was the updating of the Special Education Master Plan. This plan documents procedures followed by Special Education personnel in all areas and is available to the public by contacting building principals, local libraries, the office of the Superintendent of Schools and the office of the Coordinator of Special Services.

Another facet of the Compliance Review was analysis of data from many sources in regard to Special Education. Over the past year, the number of students receiving direct special education services has decreased. While this fluctuation may be, to some extent normal, it may also be directly attributable to the outstanding efforts of school personnel. Students are receiving accommodations in their individual education programs as a result of increased teacher effort and those students are learning.

Respectfully submitted,

Kathleen Letts  
Special Services Coordinator



## Pittsburg School Title I Report 2002 – 2003

The goal of Pittsburg's Title I program is to provide extra help and instruction for students in grades one through six. The elementary remedial reading and math programs are partially funded through federal funds via the Title I grant. The Title I program is originally an outcome from the ***Elementary Education Act of 1965*** and is aligned with ***No Child Left Behind Act of 2001 (NCLB)*** signed into law, by President George W. Bush, on January 3, 2001. The mandates under NCLB, in section 1001, state the following: "The purpose of this title is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments."

Title I has made a difference in the lives of many students at Pittsburg School. The Title I Teacher/ Director is able to offer smaller classes, one-on-one instruction, and a variety of teaching methods and materials. The Title I teacher works closely with staff and parents to reach the needs of Title I students. Parents are part of the Title I team. They influence their child's education. Their involvement in Title I can boost their child's achievement. Parents are involved in designing, planning, implementing and evaluating Title I.

- ⇒ At the beginning of the school year, letters are sent to parents of all students in grades one through six and announcements are made, via school flyers, informing the community about the availability of Title I services in our school.
- ⇒ Parents are encouraged to meet with the Title I Director/Teacher and have input in the instructional goals for their child.
- ⇒ Parents of all Title I students receive a monthly flyer: *Parents Make a Difference*.
- ⇒ Parents evaluate the Title I program and give suggestions via a questionnaire.

Title I is a great resource at Pittsburg School. Tutoring and small group instruction improve language skills, strengthen reading and writing skills, and enhance math skills. The student selection process includes teacher recommendations as well as the assessments from the following tests:

- ⇒ Criterion Test of Basic Skills (grades 1-12),
- ⇒ Woodcock Reading Mastery (grades 1-12),
- ⇒ Test of Auditory-Perceptual Skills (TAPS) (grades 1-12),
- ⇒ Test of Academic Achievement Skills ~ Reading, Arithmetic, Spelling – Revised (TAAS-R) (grades 1-6),
- ⇒ Test of Kindergarten/First Grade Readiness Skills (grades K-1),
- ⇒ Burns & Roe ~ Informal Reading Inventory (grades 1-12),
- ⇒ Test of Phonological Awareness:
  - a) Kindergarten Version (TOPA)
  - b) Early Elementary Version (grades 1-3),
- ⇒ Test of Word Reading Efficiency (TOWRE) (grades 1-12),
- ⇒ California Achievement Test (CAT),
- ⇒ New Hampshire Educational Improvement and Assessment Program (NHEIAP).

## Pittsburg School Title I Report 2002 – 2003

Title I is, perhaps, the largest federal aid program for our nation's schools. Its goal is to provide extra help and instruction for students who need it most. Children do better in school and feel better about themselves as a result of skills gained through this program. Parents understand their children better and have a say in their child's education. Classroom teachers benefit from the satisfaction of seeing children succeed.

Please share in the love of learning. Let your child see you **read** newspapers, magazines and books, **write** letters, grocery lists, a diary, etc. Use **math** to prepare family budgets, compare prices in the grocery store. Help them build their language, reading, and math skills. Play games like crossword puzzles and dot-to-dot and visit our school/public library often. Help your child pick out books to read just for fun. Our library offers a large selection of different genres. Fiction includes different genres such as folk and fairy tales, fantasy, science fiction (books about worlds that could be, somewhere out there); romance novels, historical novels, murder mysteries, techno-thrillers, weird tales (books you wouldn't read at night, unless all the lights were on), and much, much more.

During the school year, children in grades K-6 select books every week in library classes. Parents may also visit the library before, after, or during the school day to choose additional books. Parents are encouraged to read these books with their children. The town library is also open on Saturdays from 9:00 – 1:00 PM. Read and enjoy the world found between the pages.

Respectfully submitted,

*Joanne O'Brien*

Title I Director/Teacher

## TECHNOLOGY REPORT

### SCHOOL YEAR 2002-2003

During the 2002-2003 school year there have been some interesting programs instituted at Pittsburg School. We continue to have the entire school networked, which allows at least one computer in every classroom to be connected to the main server. Besides allowing Internet access, this also allows students and staff to save papers, Internet Favorites, and to share networked programs such as the typing program that Mr. Covill uses in the business room.

Our building has three mini-computer labs at this time also. In the technical education room there is a small computer lab where Mr. Sargent teaches students to use the CAD (Computer Aided Design) and CAM (Computer Aided Machinery) programs. CAD is used for drafting and CAM uses the computer to assist in running machinery to do such things as drilling, boring, and milling. Students also use the computers in the Technology Education room to do research to find projects to build.

Mr. Covill has another small computer lab in the business room. This allows him to teach keyboarding to students in grades 4-6. Teaching young students correct keyboarding skills was deemed necessary as computer use in our society starts at a very young age, and it is the goal at Pittsburg School to teach correct keyboarding skills from the outset.

Finally, we have a computer lab off the library. Classes come here with their teachers to type papers, write up lab reports, and do Internet research. Many students have used the computer lab to create PowerPoint presentations. These presentations are used to share new information with teachers and classmates. This year we were able to add a very useful service made available by the state library. Every individual using the library has free access to the EBSCO database. This database allows students and staff to seek out published magazine and newspaper articles on a variety of subjects thus allowing more accurate research papers to be produced by students.

The science department has made some exciting additions to their offerings this year as well. The LEGO Mindstorm program was purchased this year. With this program students are now able to build and program robots. In addition to this, Team Labs are available to science students. Using temperature probes, students record temperatures and then graph them on the computer. Students can also use motion probes in the physics class.

Once again we have had an exciting year at Pittsburg School. Visitors are welcome to see and use the programs and facilities available to our staff, students, and the community. We look forward to seeing you.

Respectfully submitted,

Ann Gray, Technology Coordinator

# **SCHOOL HEALTH PROGRAM**

## **2002 - 2003**

Another school year has quickly passed at Pittsburg School. We had a busy year filled with "old" programs and also exciting "new" ones.

As always lice checks begin our school year and are also done periodically throughout the school year as needed. Health screenings are done annually in grades K-12. The screening involves height, weight and blood pressure, in addition to a vision and hearing evaluation. A Scoliosis screening is also done in grades 5-8. Referrals are sent home with the student making the parents aware of screening results and if there is a need for any follow-up.

Hepatitis B vaccine was once again offered to students in grades 6 and 12, with many of our students taking advantage of this program. We continue to offer the Tetanus and Measles, Mumps, Rubella vaccine each year when a child requires an update.

The Teen Task Force once again had a successful year with the programs that the team offers to students. We began the year with the PACT (Parents and Children Together) program. Shelley Crossley and myself spoke with the 5<sup>th</sup> grade students about puberty and changes their bodies are going through. Later that evening, members of the Teen Task invited parents and their children in 5<sup>th</sup> grade to come together to learn how to handle these issues. Supper and babysitting is offered, and it has become a great opportunity for families to talk. In the start of the winter season the 9<sup>th</sup> grade students met for approximately one hour with Megan Prehemo and a group of peer educators and discussed sexually transmitted diseases and prevention methods. Students in 7<sup>th</sup> and 8<sup>th</sup> grades and their parents were invited, along with families from Canaan and Stewartstown, to participate in an eye opening experience that discusses the realities of drugs and alcohol on our children. The program had excellent reviews and we are hopeful to bring it back next year. Once again we finished the year by bringing the 8<sup>th</sup> grade students to The Balsam's for the Pregnancy Prevention Program. As always the kids had a great time and took home information which we hope will assist them in making healthy decisions in their future.

The Miles of Smiles Program returned again this year after being so well received the year before. Students K-5 are brushing everyday. Students in grades 1-5 are having fluoride treatments once a week. Jan Polgar and Karen Dupuis are the leaders of the program and have worked very hard to make sure the grant money remains, so we can keep our children's teeth clean. The children were also screened and recommendations were sent home to parents.

The Risk Watch Program was the biggest success this year. This is an injury prevention program offered to students in grades K-8. The members of the team are Jill Young, Kelly McAlister, David Covill and myself. The Pittsburg Fire Department received a grant allowing us to learn about this program, in addition to private money that was donated later to help keep the program going. We took one topic each month and invited people from the community, Law Enforcement, Fish and Game, Fire



# **SCHOOL HEALTH PROGRAM**

## **2002 - 2003**

Personnel, a Pharmacist, Life Guards, EMT's and Playground Safety Inspector from DHMC to come and speak to our children about the topic(s) they have knowledge with. The children, families and teachers loved this program and took home with them new information that will help in making their environment a safer one to live in. A life was saved due to this program. One of our topics was choking, and due to the Risk Watch Program, a child learned the Heimlich Maneuver and saved a life at home. We are in hopes to bring the program back next year and make it just as successful as it was this year.

Hollie McKinnon and I took the winning team of our local Buckle-Up Challenge to compete in the State Competition this year. Our team did very well placing 13<sup>th</sup> out of 35 teams. This is a great opportunity for children to learn the importance of "Buckling Up" and at the same time having a friendly competition with students from schools all over N H.

Dr. Zavotsky was the physician this year for the School-Based Clinic. The students, staff and community have appreciated this program. It was been convenient for the people in the community to receive medical care/advice without making unnecessary trips out of town. It is my hope to keep the clinic up and running for many more years to come.

I often try to visit elementary classrooms from time to time, to provide bits of health/hygiene information for children and their parents. I enjoy talking to the young children in addition to inviting other medical personnel to share their knowledge. Becky Bean visited and taught the students in the 8<sup>th</sup> grade CPR. Each did very well and earned a certificate. Dr. Zavotsky did the students' sports physicals this year and in addition spoke to them about sports safety.

The School Nurse Program has been quite successful over the years and has grown since 1997 when I began. I have enjoyed each and every day as the School Nurse in Pittsburg. I have learned a lot from the students and am hopeful that they have learned from the many educational offerings given to them. I look forward to the daily school nurse routine in addition to the occasional challenges thrown in from time to time. I hope to keep the program going and keep adding more education to assist our children in having a safe and health future.

Respectfully submitted,

Tanya Paquette, RN  
School Health Nurse



**CLARKSVILLE SCHOOL DISTRICT  
FINANCIAL REPORT  
2002 - 2003  
BALANCE SHEET  
June 30, 2003**

**ASSETS:**

Current Assets

Cash in Bank	110,516.47
Intergovernmental A/R	<u>2,215.70</u>

**TOTAL ASSETS**

**\$ 112,732.17**

**LIABILITIES AND FUND EQUITY**

Current Liabilities

Accounts Payable	953.08
Interfund Payables	<u>0.00</u>

Total Current Liabilities

953.08

Fund Equity

Reserved for Amounts Voted	50,000.00
Unreserved Fund Balance	<u>61,779.09</u>

Total Fund Equity

**\$ 111,779.09**

**TOTAL LIABILITIES AND FUND EQUITY**

**\$ 112,732.17**

**CLARKSVILLE SCHOOL DISTRICT**  
**FINANCIAL REPORT**  
**2002 - 2003**  
**STATEMENT OF REVENUES**  
**June 30, 2003**

**REVENUE FROM LOCAL SOURCES**

Current Appropriations	\$ 255,732.00
Earnings on Investment	\$ 698.42
Trustee of Trust Funds	\$ -
Other Local Revenue	<u>\$ 4.00</u>

<b><u>TOTAL LOCAL REVENUE</u></b>	<b><u>\$ 256,434.42</u></b>
-----------------------------------	-----------------------------

**REVENUE FROM STATE SOURCES**

State of New Hampshire - Adequacy Education Grant	\$ 122,483.00
State of New Hampshire - State Tax	<u>\$ 101,099.00</u>

<b><u>TOTAL STATE REVENUE</u></b>	<b><u>\$ 223,582.00</u></b>
-----------------------------------	-----------------------------

**REVENUE FROM FEDERAL SOURCES**

State of New Hampshire - Medicaid Distributions	<u>\$ 1,186.70</u>
---	--------------------

<b><u>TOTAL REVENUE FROM ALL SOURCES</u></b>	<b><u>\$ 481,203.12</u></b>
--	-----------------------------

**CLARKSVILLE SCHOOL DISTRICT  
2002 - 2003 DETAILED STATEMENT OF EXPENDITURES  
SALARIES**

Banfill, Patricia	62.50
Buteau, Andy	400.00
Chappell, Susan	400.00
Garabedian, Martin	400.00
Kathy Keezer	100.00
Owen-Brown, Fern	187.50
Sullivan, Edward	40.00
<b>TOTAL SALARIES</b>	<b>1,590.00</b>

**OTHER EXPENSES**

BC Country Day School LLC	6,307.52
Canaan School District	28,300.00
Colebrook Chronicle	72.00
Colebrook School District	292.85
Collins Insurance Agency	489.00
Coos County Independent	3,921.50
Cote, Christine	2,312.00
Dr. Virginia Rockhill	3,600.00
ENSU - Special Education	5,167.54
First Colebrook Bank	121.64
Francis J. Dineen & Co.	700.00
George M. Stevens & Son Co.	240.00
Hicks, Monica	3,695.44
Lyndonville Office Equipment	82.05
N H City & Town Clerks' Association	25.00
N H School Boards Association	1,194.84
News & Sentinel	122.00
North Country Education Foundation	1,371.75
Nugent Motor Company	31,500.00
Parent, Mandy	4,556.26
Pittsburg School District	260,453.99
PRIMEX	257.49
School Administrative Unit #7	11,393.85
Switser, Jean Maccalous	3,497.00
<b>TOTAL OTHER EXPENSES</b>	<b>369,673.72</b>

<b>TOTAL CLARKSVILLE EXPENDITURES</b>	<b>371,263.72</b>
---------------------------------------	-------------------

**STATEMENT OF ANALYSIS OF CHANGES  
IN FUND EQUITY  
June 30, 2003**

Fund Equity, July 1, 2002	1,839.69
Plus Total Revenue	481,203.12
Less Total Expenditures	<u>371,263.72</u>
Fund Equity, June 30, 2003	111,779.09

**AUDITOR'S REPORT**

I have audited the financial records of the Clarksville School District for the school year 2002-2003, and have found them accurate to the best of my knowledge.

Kathy E. Keezer  
Auditor, Clarksville School District

**ACTUAL EXPENDITURES  
FOR  
SPECIAL EDUCATION PROGRAMS AND SERVICES**

<b>Description</b>	<b>2001 - 2002</b>	<b>2002 - 2003</b>
Expenses:		
Instructional Programs	\$71,737.05	\$23,535.24
Related Services:		
Speech, OT, Psychological & Other	\$15,821.22	\$16,447.42
Administration	\$2,467.59	\$2,950.10
Transportation	<u>\$7,373.11</u>	<u>\$7,909.79</u>
Total Expenses	<u>\$97,398.97</u>	<u>\$50,842.55</u>
Revenue:		
Special Education Allocation in		
Adequacy State Grant	\$5,298.00	\$13,244.00
Medicaid	<u>\$2,500.36</u>	<u>\$1,186.70</u>
Sub Total Revenue	<u>\$7,798.36</u>	<u>\$14,430.70</u>
Net Cost for Special Education	\$89,600.61	\$36,411.85



# CLARKSVILLE SCHOOL DISTRICT TRANSPORTATION

**2002 - 2003**

TRANSPORTER	RATE/DAY	PUPILS	MILES/DAY
-------------	----------	--------	-----------

Nugent Motor Company

\$175.00

34

62.0

## TUITION PUPILS & RATES 2002 - 2003

Receiving District	Pupils	RATE
Canaan High School	3	\$8,350.00
Canaan Kindergarten	1	\$3,250.00
Pittsburg Elementary	20	\$7,322.00
Pittsburg High School	16	\$7,502.00
Pittsburg Kindergarten	1	\$1,784.00

Pupils as of June 2003

SAU # 7 PERSONNEL 2003 - 2004	POSITION	TOTAL SALARY	CLARKS SHARE 2.88%
Bissonnette, Beth	Bookkeeper	\$19,000.00	\$547.20
Covill, Cheryl	Business Manager	\$43,100.00	\$1,241.28
Gray, Suzanne	Payroll/Personnel Clerk	\$20,160.00	\$580.61
Grover, Patricia	Administrative Secretary	\$24,800.00	\$714.24
Letts, Kathleen	Coord Of Special Services	\$47,328.00	\$1,363.05
Mills, Robert C.	Superintendent	\$69,000.00	\$1,987.20
Tessier, Anne	Special Services Secretary	\$18,141.00	\$522.46





